



## Hazardous Waste Management Policy

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### Policy Statement

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The Adelphi University's Hazardous Waste Management Policy outlines the safe storage and disposal of hazardous waste in accordance with applicable Environmental Protection Agency (EPA) and the New York State Department of Environmental Conservation (DEC). Refer to the Hazardous Waste Management Program for the requirements of this regulation and all responsible people required for compliance.

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### Reason for Policy

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It is the policy of Adelphi University to minimize hazardous waste through the implementation and administration of hazardous waste minimization and disposal programs in all affected departments.

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### Who is Governed by this Policy

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Faculty, Staff, Students

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### Policy

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#### Scope

This program applies to all Faculty, Staff, students, and contractors who generate hazardous waste from activities on campus. Responsibilities under the program, identification of hazardous wastes, labeling, container, and recordkeeping requirements, generator status, Satellite Accumulation Areas (SAA), hazardous waste storage areas, and disposal guidelines will be explained.

Adelphi University is considered a Small Quantity Generator (SQG) according the NYS DEC and EPA hazardous waste regulations and is permitted to generate the following monthly amounts of hazardous waste:

- Between 220 pounds (100kg) and 2200 pounds (1,000 kg) of non-acutely hazardous waste (D, F, K, or U waste codes)
- No more than 2.2 pounds (1 kg) of acutely hazardous waste (P waste code), and
- No more than 220 pounds (100 kg) of acutely hazardous waste spill clean-up materials.

As a small quantity generator, Adelphi University removes accumulated wastes within 180 days as stipulated by the regulations. Three or-four regular pickups occur during each academic year. Additional pickups occur when 1 kg of acutely hazardous waste accumulates in the laboratories or on an as needed basis.

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## **Definitions**

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This policy does not have definitions associated with it at this time. Upon periodic policy review this area will be evaluated to determine if additional information is needed to supplement the policy.

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## **Procedures**

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Procedures to follow are listed in the Hazardous Waste Management Program. The program is located on the Environmental Health Intranet site.

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## **Forms**

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This policy does not have forms associated with it at this time. Upon periodic policy review this area will be evaluated to determine if additional information is needed to supplement the policy.

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## **Related Information**

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This policy does not have related information at this time. Upon periodic policy review this area will be evaluated to determine if additional information is needed to supplement the policy.

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## Policy Owner

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## Secondary Contacts

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## Document History

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*This section must contain the following dates or placeholders for future dates:*

- Last Reviewed Date: November, 2017
  - Last Revised Date: November, 2017
  - Policy Origination Date: Not known
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## Who Approved This Policy

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*This section should include the name and title of each Policy Approver.*

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## Tags

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Operations and Safety, Faculty, Staff, Students

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## Additional Information for Policy Library

### **Required - Who Should Have Access to This Policy?**

Should this policy be publicly accessible, or should access be locked down to one or more of the following internal audiences?

- The entire internal community (anyone with an Adelphi account can view)

- Faculty
- Staff and Administration