GUIDE TO STUDENT LIFE
2019–2020
INTRODUCTION

Welcome to Adelphi University

The Guide to Student Life gives you a quick look at Adelphi’s personal touch and the resources, programs and opportunities available to you. You’ll also find information about academics, student services, campus involvement and community resources. Additional information about University services and policies is on our website. Please refer to the guide often, and use it as a manual for your journey at Adelphi.

Why Adelphi?

• Adelphi has a history of more than 120 years of academic excellence. Visit about.adelphi.edu/history to find out more about how we got where we are today.
• Our University curriculum includes liberal arts, professional programs and community engagement.
• We have facilities and support services to help ensure your academic success.
• We offer chances to develop inside and outside the classroom through campus involvement, leadership skill building, internships, career counseling and more.

And we’re happy to have you here with us.
Welcome, proud Panther!

UNIVERSITY POLICIES AND GUIDELINES

All students are expected to understand and abide by all University policies. Please consult operations.adelphi.edu/policies for the full content of the following policies, as well as other University guidelines and policies that apply to the campus community:

Academic Honesty
Anti-Discrimination, Harassment (Including Sexual Misconduct, Dating Violence, Domestic Violence, Stalking) and Retaliation Policy
Code of Conduct
Code of Ethics
Compliance Statement
Dangerous Weapons (Code of Conduct, page 5)
Demonstration Policy for Students
Exam/Assignment Absence Policy
Fire Safety
Hate Crimes
Hazing Policy
Illicit Drugs and Alcohol
Libraries Conduct Policy
Preferred Name Policy
Privacy and Release of Student Education Record (FERPA)
Protocol for Student Complaints Concerning the Actions of Members of Faculty
Residence Hall Agreement
Restroom Use Outline
Safety Policies
Smoking Policy
Social Media Guidelines
Speakers Policy for Students
Student Access Office (SAO) Policies
Student Disclosure
Study Abroad Policies
Technology Policies
Adelphi is rich in history, tradition and architecture. To find out about its named buildings, visit about.adelphi.edu/honorees.
<table>
<thead>
<tr>
<th>Number</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Woodruff Hall</td>
</tr>
<tr>
<td>2</td>
<td>Ruth S. Harley University Center (under construction)</td>
</tr>
<tr>
<td>3</td>
<td>Center for Recreation and Sports</td>
</tr>
<tr>
<td>4</td>
<td>Hagedorn Hall of Enterprise</td>
</tr>
<tr>
<td>5</td>
<td>Levermore Hall</td>
</tr>
<tr>
<td>6</td>
<td>Public Safety Booth</td>
</tr>
<tr>
<td>7</td>
<td>Performing Arts Center</td>
</tr>
<tr>
<td>8</td>
<td>Science Building</td>
</tr>
<tr>
<td>9</td>
<td>Nexus Building</td>
</tr>
<tr>
<td>10</td>
<td>Grounds Maintenance Building</td>
</tr>
<tr>
<td>11</td>
<td>Alice Brown Early Learning Center</td>
</tr>
<tr>
<td>12</td>
<td>Earle Hall</td>
</tr>
<tr>
<td>13</td>
<td>Blodgett Hall</td>
</tr>
<tr>
<td>14</td>
<td>Swirbul Library</td>
</tr>
<tr>
<td>15</td>
<td>Alumnae Hall</td>
</tr>
<tr>
<td>16</td>
<td>Waldo Hall</td>
</tr>
<tr>
<td>17</td>
<td>Residence Hall A</td>
</tr>
<tr>
<td>18</td>
<td>Post Hall</td>
</tr>
<tr>
<td>19</td>
<td>Harvey Hall</td>
</tr>
<tr>
<td>20</td>
<td>Post Hall Annex</td>
</tr>
<tr>
<td>21</td>
<td>Social Work Building</td>
</tr>
<tr>
<td>22</td>
<td>Chapman Hall</td>
</tr>
<tr>
<td>23</td>
<td>Residence Hall B</td>
</tr>
<tr>
<td>24</td>
<td>Adele and Herbert J. Klapper Center for Fine Arts</td>
</tr>
<tr>
<td>25</td>
<td>Linen Hall</td>
</tr>
<tr>
<td>26</td>
<td>Eddy Hall</td>
</tr>
<tr>
<td>27</td>
<td>Hy Weinberg Center</td>
</tr>
<tr>
<td>28</td>
<td>Angello Alumni House</td>
</tr>
</tbody>
</table>
# DIRECTORY OF SERVICES

## CAMPUS LOCATIONS AND PHONE EXTENSIONS

(CAMPUS NUMBERS ARE 516.877.EXT.)*

<table>
<thead>
<tr>
<th>Service</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Advising, Probation, Regulations and Support/Office of Academic Services and Retention</td>
<td>Nexus Building, Room 145</td>
<td>3150</td>
</tr>
<tr>
<td>Accounting</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4600</td>
</tr>
<tr>
<td>Admissions, Office of University</td>
<td>Nexus Building, Room 100</td>
<td>3050</td>
</tr>
<tr>
<td>Advancement, Office of University</td>
<td>Nexus Building, 2nd Floor</td>
<td>3250</td>
</tr>
<tr>
<td>African, Black and Caribbean Studies Program</td>
<td>Alumnae Hall, Room 111</td>
<td>4980</td>
</tr>
<tr>
<td>Alumni Relations</td>
<td>Nexus Building, Room 200</td>
<td>3470</td>
</tr>
<tr>
<td>Anthropology</td>
<td>Alumnae Hall, Room 218</td>
<td>4110</td>
</tr>
<tr>
<td>Art and Art History</td>
<td>Blodgett Hall, Room 302</td>
<td>4460</td>
</tr>
<tr>
<td>Art Education</td>
<td>Blodgett Hall, Room 302</td>
<td>4460</td>
</tr>
<tr>
<td>Art Galleries</td>
<td>Adele and Herbert J. Klapper Center for Fine Arts Gallery</td>
<td>3126</td>
</tr>
<tr>
<td></td>
<td>Performing Arts Center Gallery</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Swirbul Lovely Lounge</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Swirbul Library Gallery</td>
<td></td>
</tr>
<tr>
<td>Arts and Sciences, College of</td>
<td>Science Building, Room 127</td>
<td>4120</td>
</tr>
<tr>
<td>Athletics Department</td>
<td>Center for Recreation</td>
<td>4240</td>
</tr>
<tr>
<td>and Sports</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ATM</td>
<td>Nexus Building, 1st Floor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Post Hall, 1st Floor</td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>Science Building, Room 103</td>
<td>4200</td>
</tr>
<tr>
<td>Bookstore, Textbooks and Supplies</td>
<td>Center for Recreation and Sports Atrium</td>
<td>3900</td>
</tr>
<tr>
<td>Bridges to Adelphi Program</td>
<td>Earle Hall, Lower Level</td>
<td>4242</td>
</tr>
<tr>
<td>Business, Robert B. Willumstad School of</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4600</td>
</tr>
<tr>
<td>Campus Recreation</td>
<td>Woodruff Hall, 2nd Floor</td>
<td></td>
</tr>
<tr>
<td>Car Registration/Department of Public Safety and Transportation</td>
<td>Levermore Hall, Room 113</td>
<td>3500</td>
</tr>
<tr>
<td>Career and Professional Development, Center for</td>
<td>Nexus Building, Room 225</td>
<td>3130</td>
</tr>
<tr>
<td>Change of Address, Name, Telephone Number, Major/Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Science Building, Room 201</td>
<td>4130</td>
</tr>
<tr>
<td>Class Officers, Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>Club Information, Meeting Notices/Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>College of Professional and Continuing Studies (CPCS)</td>
<td>Levermore Hall, Room 303</td>
<td>3400</td>
</tr>
<tr>
<td>College Work-Study Program/Student Financial Services</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>Communication Sciences and Disorders</td>
<td>Hy Weinberg Center, Room 003</td>
<td>4770</td>
</tr>
<tr>
<td>Communications (Arts and Sciences)</td>
<td>Blodgett Hall, Room 113</td>
<td>4905</td>
</tr>
<tr>
<td>Commuter Student Services/Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>Service</td>
<td>Location</td>
<td>Phone</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>Blodgett Hall, Room 102</td>
<td>4110</td>
</tr>
<tr>
<td>Dance</td>
<td>Adelphi University Performing Arts Center, Room 149</td>
<td>4250</td>
</tr>
<tr>
<td><em>Delphian, The</em> (student newspaper)</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>6935</td>
</tr>
<tr>
<td>Derner School of Psychology, Gordon F.</td>
<td>Hy Weinberg Center, Room 302</td>
<td>4800</td>
</tr>
<tr>
<td>Dining Services</td>
<td>Post Hall, Room 102</td>
<td>3950</td>
</tr>
<tr>
<td>Diversity and Inclusion, Office of</td>
<td>Nexus Building, Room 309</td>
<td>3457</td>
</tr>
<tr>
<td>Drop/Add Courses, Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Economics</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4600</td>
</tr>
<tr>
<td>Education and Health Sciences, College of</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4100</td>
</tr>
<tr>
<td>Education, Ruth S. Ammon School of</td>
<td>Harvey Hall, Room 130</td>
<td>4100</td>
</tr>
<tr>
<td>English</td>
<td>Harvey Hall, Room 216</td>
<td>4020</td>
</tr>
<tr>
<td>Environmental Studies</td>
<td>Science Building, Room 201</td>
<td>4170</td>
</tr>
<tr>
<td>Exceptions to Academic Regulations/Office of Academic Services and Retention</td>
<td>Nexus Building, Room 145</td>
<td>3150</td>
</tr>
<tr>
<td>Finance</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4600</td>
</tr>
<tr>
<td>Financial Services, Office of Student</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>Fraternities/Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>Gender Studies</td>
<td>Blodgett Hall, Room 202</td>
<td>4595</td>
</tr>
<tr>
<td>General Studies Learning Community</td>
<td>Post Annex, Room 400</td>
<td>3440</td>
</tr>
<tr>
<td>Grants-in-Aid/Student Financial Services</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>Health Services Center</td>
<td>Waldo Hall</td>
<td>6000</td>
</tr>
<tr>
<td>Health and Sport Sciences, Department of</td>
<td>Woodruff Hall, Room 184</td>
<td>4260</td>
</tr>
<tr>
<td>History</td>
<td>Blodgett Hall, Room 200</td>
<td>4790</td>
</tr>
<tr>
<td>Honors College</td>
<td>Earle Hall, Room 100</td>
<td>3800</td>
</tr>
<tr>
<td>ID Cards/Department of Public Safety and Transportation</td>
<td>Levermore Hall, Room 113</td>
<td>3500</td>
</tr>
<tr>
<td>Information Technology (Help Desk)</td>
<td>Swirbul Library, 2nd Floor</td>
<td>3340</td>
</tr>
<tr>
<td>Insurance/Health Services Center</td>
<td>Waldo Hall</td>
<td>6000</td>
</tr>
<tr>
<td>Interfaith Center</td>
<td>Earle Hall, Lower Level, Room 020</td>
<td>3113</td>
</tr>
<tr>
<td>Catholic Chaplain</td>
<td></td>
<td>3116</td>
</tr>
<tr>
<td>Jewish Chaplain</td>
<td></td>
<td>3115</td>
</tr>
<tr>
<td>Muslim Chaplain</td>
<td></td>
<td>3112</td>
</tr>
<tr>
<td>Protestant Chaplain</td>
<td></td>
<td>3114</td>
</tr>
<tr>
<td>Interfaith Chapel</td>
<td>Earle Hall, Lower Level, Room 022</td>
<td>3113</td>
</tr>
<tr>
<td>International Education (Study Abroad), Center for</td>
<td>Nexus Building, Room 145</td>
<td>3487</td>
</tr>
<tr>
<td>International Student Services</td>
<td>Post Hall, Room 203</td>
<td>4990</td>
</tr>
<tr>
<td>Languages, Literatures and Cultures</td>
<td>Alumnae Hall, Room 109</td>
<td>4050</td>
</tr>
<tr>
<td>Learning Center</td>
<td>Nexus Building, Suite 132</td>
<td>3200</td>
</tr>
<tr>
<td>Learning Resource Program</td>
<td>Chapman Hall, Lower Level, Room 007</td>
<td>4710</td>
</tr>
<tr>
<td>Leave of Absence, Letters of Recommendation, Good Standing/Office of Academic Services and Retention</td>
<td>Nexus Building, Room 145</td>
<td>3150</td>
</tr>
<tr>
<td>Service</td>
<td>Location</td>
<td>Phone</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>---------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Levermore Global Scholars Program</td>
<td>Alumnae Hall, Room 108</td>
<td>4183</td>
</tr>
<tr>
<td>Library Hours</td>
<td>libraries.adelphi.edu</td>
<td>3572</td>
</tr>
<tr>
<td>Lockers</td>
<td>Residence Hall A, Lower Level</td>
<td>4299</td>
</tr>
<tr>
<td>Lost and Found (Public Safety)</td>
<td>Levermore Hall, Suite 113</td>
<td>3500</td>
</tr>
<tr>
<td>Mail Room for Resident Students</td>
<td>Post Hall, Room 105</td>
<td>6180</td>
</tr>
<tr>
<td>Major, Declaration/Change/Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Management</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4600</td>
</tr>
<tr>
<td>Marketing</td>
<td>Hagedorn Hall of Enterprise, Room 121</td>
<td>4600</td>
</tr>
<tr>
<td>Mathematics and Computer Science</td>
<td>Science Building, Room 413</td>
<td>4480</td>
</tr>
<tr>
<td>Meal Card/University Dining Services</td>
<td>Post Hall, Room 102</td>
<td>3950</td>
</tr>
<tr>
<td>Mentoring Program</td>
<td>Nexus Building, Room 144</td>
<td>3182</td>
</tr>
<tr>
<td>Multicultural Affairs/Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3602</td>
</tr>
<tr>
<td>Music</td>
<td>Performing Arts Center, Room 207</td>
<td>4290</td>
</tr>
<tr>
<td>Nursing and Public Health, College of</td>
<td>Nexus Building, 3rd Floor, West Suite</td>
<td>4510</td>
</tr>
<tr>
<td>Oracle (yearbook)</td>
<td>Earle Hall, Lower Level</td>
<td>6940</td>
</tr>
<tr>
<td>Parking Permits and Decals, Parking Tickets/Department of Public Safety and Transportation</td>
<td>Levermore Hall, Room 113</td>
<td>3500</td>
</tr>
<tr>
<td>Pass/Fail Option/Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Permission for Courses at Another University (forms available at Office of the University Registrar)</td>
<td>Respective deans’ offices</td>
<td></td>
</tr>
<tr>
<td>Philosophy</td>
<td>Alumnae Hall, Room 111</td>
<td>4580</td>
</tr>
<tr>
<td>Physical Education</td>
<td>Woodruff Hall, Room 184</td>
<td>4260</td>
</tr>
<tr>
<td>Physics</td>
<td>Blodgett Hall, Room 8</td>
<td>4880</td>
</tr>
<tr>
<td>Political Science</td>
<td>Blodgett Hall, Room 202</td>
<td>4590</td>
</tr>
<tr>
<td>Pre-College Programs</td>
<td>Nexus Building, Room 104</td>
<td>3410</td>
</tr>
<tr>
<td>Pre-Professional Advising and Fellowships, Office of</td>
<td>Nexus Building, Room 145</td>
<td>3140</td>
</tr>
<tr>
<td>President’s Office</td>
<td>Levermore Hall, Room 100</td>
<td>3700</td>
</tr>
<tr>
<td>Provost</td>
<td>Levermore Hall, Room 101</td>
<td>3160</td>
</tr>
<tr>
<td>Psychology</td>
<td>Blodgett Hall, Room 212</td>
<td>4750</td>
</tr>
<tr>
<td>Public Safety and Transportation, Department of</td>
<td>Levermore Hall, Suite 113</td>
<td>3500</td>
</tr>
<tr>
<td>Registrar, Office of the University</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Residential Life and Housing, Office of</td>
<td>Earle Hall, Room 100</td>
<td>3650</td>
</tr>
<tr>
<td>Resident Student Association</td>
<td>Earle Hall, Room 100</td>
<td>3650</td>
</tr>
<tr>
<td>Room Reservations/Reservations Coordinator</td>
<td>Swirbul Library Help Desk, 2nd Floor</td>
<td>3604</td>
</tr>
<tr>
<td>Schedule Change/Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Scholarships/Office of Student Financial Services</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>School Closing Information (Garden City campus)**</td>
<td>Swirbul Library Help Desk, 2nd Floor</td>
<td>6870</td>
</tr>
<tr>
<td>Social Fellowships/Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>Social Work, School of</td>
<td>Social Work Building, Room 201</td>
<td>4300</td>
</tr>
<tr>
<td>Service</td>
<td>Location</td>
<td>Phone</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Sociology</td>
<td>Blodgett Hall, Room 102</td>
<td>4943</td>
</tr>
<tr>
<td>Sororities/Center for Student Involvement</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>Speech and Hearing Center</td>
<td>Hy Weinberg Center, Room 211</td>
<td>4850</td>
</tr>
<tr>
<td>Sports Information</td>
<td>Center for Recreation and Sports</td>
<td>4293</td>
</tr>
<tr>
<td>Student Access Office</td>
<td>Post Hall, Room 107</td>
<td>3806</td>
</tr>
<tr>
<td>Student Accounts Office</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>Student Activities Board</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>6939</td>
</tr>
<tr>
<td>Student Affairs</td>
<td>Nexus Building, 3rd Floor, East Suite</td>
<td>3660</td>
</tr>
<tr>
<td>Student Conduct and Community Standards</td>
<td>Levermore Hall, Lower Level, Room 014</td>
<td>3612</td>
</tr>
<tr>
<td>Student Counseling Center</td>
<td>Nexus Building, Suite 132</td>
<td>3646</td>
</tr>
<tr>
<td>Student Financial Services, Office of</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>Student Government Association</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>6934</td>
</tr>
<tr>
<td>Student Involvement, Center for</td>
<td>Earle Hall, Lower Level, Room 003</td>
<td>3603</td>
</tr>
<tr>
<td>Student Loans/Office of Student Financial Services</td>
<td>Levermore Hall, Lower Level</td>
<td>3080</td>
</tr>
<tr>
<td>Study Abroad (Center for International Education)</td>
<td>Nexus Building, Room 145</td>
<td>3487</td>
</tr>
<tr>
<td>Teacher Certification/School of Education</td>
<td>Harvey Hall, Rooms 117 and 118</td>
<td>4100</td>
</tr>
<tr>
<td>Telephone Services</td>
<td>Swirbul Library, Room 200B</td>
<td>3000</td>
</tr>
<tr>
<td>Theatre</td>
<td>Adelphi University Performing Arts Center</td>
<td>4010</td>
</tr>
<tr>
<td>Transcripts/Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Tutoring/Learning Center</td>
<td>Nexus Building, Suite 132</td>
<td>3200</td>
</tr>
<tr>
<td>University Center Operations</td>
<td>Residence Hall A, Lower Level</td>
<td>3611</td>
</tr>
<tr>
<td>Veteran Resource Center/College of Professional and Continuing Studies</td>
<td>Levermore Hall, Room 303</td>
<td>3411</td>
</tr>
<tr>
<td>Withdrawal, Course/Office of the University Registrar</td>
<td>Levermore Hall, Lower Level</td>
<td>3300</td>
</tr>
<tr>
<td>Withdrawal, University/Office of Academic Services and Retention</td>
<td>Nexus Building, Room 145</td>
<td>3150</td>
</tr>
<tr>
<td>Writing Center</td>
<td>Nexus Building, Suite 132</td>
<td>3200</td>
</tr>
</tbody>
</table>

**Important:** University Center renovations began May 2019. For updates on offices and departments relocated during the renovations, visit [uc-renovation.adelphi.edu](http://uc-renovation.adelphi.edu).

*Note on making telephone calls:* When making calls on campus, dial only the extension (for example: 3600); off campus, simply add the 877 prefix (for example: 877.3600). Area code: 516.

**Visit about.adelphi.edu/closing for other campus closing information.**
ADELPHI UNIVERSITY GUIDE TO IMPORTANT DATES 2019–2020

Fall 2019

August 23
New resident student Move-In Day
10:00 a.m.–3:00 p.m.

August 23
Move-in BBQ
12:00 noon–2:00 p.m.
Parent Orientation Session III
2:00 p.m.–4:00 p.m.

August 23–August 25
Welcome Weekend

August 25
Matriculation Ceremony (first-year students only)

August 26
Classes begin—Fall 2019

August 31—September 2
Labor Day weekend—no classes

September 9
Last day to add a course

September 23
Last day to drop a course
Last day to change course grading option
Last day to add an independent study/internship
Last day to process course selection change

October 1
Student health insurance waiver deadline—Fall 2019 semester (if covered by another plan with equal coverage)

October 14
Fall break—no classes

October 3–October 6
Spirit Weekend

October 15
Open planning begins for Spring 2020

October 28
Last day to withdraw from a course

November 4
Undergraduate registration begins for Spring 2020

November 5
Election Day—no classes

November 27–December 1
Thanksgiving break—no classes

December 10
Makeup Day (available to faculty to schedule for a missed class)
No regular classes held

December 11
Makeup Day (available to faculty to schedule for a missed class)
No regular classes held

December 12
Finals begin

December 18
Finals end

December 18
Last day of Fall 2019 term
Resident student Move-Out Day, by 5:00 p.m.
Emergency Day—scheduled by registrar, if necessary

Intersession 2020

January 2
Classes begin (Intersession)

January 20
Martin Luther King Jr. Day—no classes

January 21–January 22
International Student Orientation

January 22
Last day of classes (Intersession)
Spring 2020

January 22
Resident student Move-In Day
10:00 a.m.–3:00 p.m.

January 23
Classes begin—Spring 2020

February 5
Last day to add a course

February 20
Last day to drop a course
Last day to change course grading option
Last day to add an independent study/internship
Last day to process course section change

March 1
Student health insurance waiver deadline—
Spring 2020 semester (if covered by another plan with
equal coverage)

March 9
Open course planning for Summer and Fall 2020

March 16–March 22
Spring break—no classes

March 23
Registration begins for Summer 2020

March 26
Last day to withdraw from a course

March 30
Undergraduate registration begins for Fall 2020

April 30
Research Day—no classes

May 8
Makeup Day—no classes

May 11
Makeup Day—no classes

May 12
Finals begin

May 18
Finals end
Last day of Spring 2020 term

May 19
Resident student Move-Out Day, by 5:00 p.m.

May 20
Commencement

Summer 2020

May 25
Memorial Day—no classes

May 26
Classes begin (Summer I)

June 29
Classes end (Summer I)

July 3
Independence Day observed—no classes

July 6
Classes begin (Summer II)

August 9
Classes end (Summer II)

Calendar subject to change.
Please visit adelphi.edu/calendar.
ADELPHI UNIVERSITY • GUIDE TO STUDENT LIFE

ACADEMIC SERVICES AND RETENTION

Nexus Building, Room 145
academic-services.adelphi.edu | Campus ext. 3150
Email: oasr@adelphi.edu
Hours: Monday–Thursday, 8:00 a.m.–5:00 p.m.; Friday, 8:00 a.m.–4:30 p.m.
Summer, winter break and when classes are not in session, 8:00 a.m.–4:30 p.m.

Our academic advising staff is committed to helping and supporting you as students to develop an educational plan, one that allows you to reach your academic goals and advance toward completing your degrees. We’re here to answer your questions and concerns, and to offer help as needed. We encourage you as students to take responsibility for your academic choices and decisions as the best way to prepare for your careers, citizenship and your future lives.

Core Values*

Consistent with the National Academic Advising Association (NACADA, 2017), the professional advising staff in the Office of Academic Services and Retention has adopted the following core values:

**Professionalism:** Academic advisers act in accordance with the values of the profession of advising for the greater good of students, colleagues and the University community.

**Integrity:** Academic advisers act in accordance with ethical and professional practices. Advisers value honesty, transparency and accountability to the student, the institution and the advising profession.

**Inclusivity:** Academic advisers respect, engage and value a supportive culture for diverse populations through openness, acceptance and equity.

*Adapted from the NACADA Core Values (2017). Retrieved from nacada.ksu.edu/Resources/Pillars/CoreValues.aspx

Among OASR’s responsibilities are to:

- Provide students with advisement and work closely with faculty advisers.
- Help each student reach their academic and personal goals.
- Monitor academic standards and procedures.

ADELPHI UNIVERSITY MENTORING PROGRAM

Nexus Building, Room 144
adelphi.edu/mentoring | Campus ext. 3182

The Adelphi University Mentoring Program, a student-centered model, promotes unwavering support of student success and persistence toward graduation, with an emphasis on leadership, goal setting, financial literacy, character- and life-building skills, and healthy relationships with a holistic and empowerment approach. With the guidance of trained and skilled mentors who are well equipped to help mentees successfully navigate their college career, student retention and, ultimately, graduation are a principal focus.

Mentoring Program participants are poised to reach their highest potential through academic, social and professional development with the guidance of a mentor. There is no GPA requirement and students qualify by being a current/active (fully registered and taking classes) undergraduate student. On a case-by-case basis, and based on mentor availability, graduate students may participate as mentees. For next steps, which include an application and orientation/training, students should contact Chotsani Williams West, M.A. ’07, director and trainer of student mentoring, at 516.877.3182.
BRIDGES TO ADELPHI

Earle Hall, Lower Level  
bridges.adelphi.edu | Campus ext. 4181  
Email: bridges@adelphi.edu

The Bridges to Adelphi program offers comprehensive individualized, academic, social and vocational support services for Adelphi students who self-disclose with diagnoses on the autism spectrum or other nonverbal learning disabilities.

The Bridges program, which is a fee-based program, helps students transition from high school to college by maximizing their areas of strength and creativity, and then helps them stay on the path to college success.

Because Adelphi prides itself on its diversity and inclusivity, the Bridges program promotes awareness and understanding on campus through training and collaborations with University clubs and organizations, faculty, staff and students, and in the community through educational, social and vocational collaborations.

LEARNING CENTER

Nexus Building, Suite 132  
learning.adelphi.edu | Campus ext. 3200  
Email: learningcenter@adelphi.edu

Build a foundation for academic success at Adelphi and beyond. Develop the essential student skills of time management, note-taking, test-taking, studying, reading, critical thinking and public speaking. The Learning Center provides free academic support and enrichment to both undergraduate and graduate students. Our tutors assist students in a variety of academic areas and help them become more engaged, independent learners.

The Learning Center’s services include:

- **Tutoring:** Area-specific tutoring both in person and online
- **Small Group Study Sessions:** Engagement in a variety of content areas, usually arranged by professor or specific content area
- **Workshops:** Offered throughout the semester with a focus on student success skills

Hours vary by semester and location. Appointments can be made using our online scheduling system, located under Tutoring-Learning and Writing Centers in your services tab in eCampus. Use the drop-down menus to access the correct schedule and tutor focus area.

LIBRARIES

libraries.adelphi.edu | Campus ext. 3572

**Swirbul Library/Information Commons**

Regular Schedule:  
Monday–Thursday, 7:30 a.m.–12:00 midnight  
Friday, 7:30 a.m.–8:00 p.m.  
Saturday, 8:00 a.m.–8:00 p.m.  
Sunday, 10:00 a.m.–12:00 midnight

Rooms 100 and 101 are open until 3:00 a.m. during regularly scheduled hours and extended hours during exam days for students with a valid Adelphi University ID card. See the library website for details. For additional library information and hours, call **516.877.3572**. For the Information Technology Help Desk and Information Commons, call **516.877.3340**.

The University Libraries are composed of Swirbul Library, the Archives and Special Collections, and the libraries at the Manhattan, Hauppauge and Hudson Valley centers. The libraries offer facilities, resources and services in support of the instructional, research, cultural and student life programs of the University. They are dedicated to providing information and instruction as a central and integral part of the total educational experience of every student.
The libraries provide state-of-the-art information systems and services which include e-books, streaming content, electronic full-text journals and document delivery services. The Adelphi Library Catalog OneSearch system provides online access to the libraries’ holdings. Adelphi’s membership in ConnectNY permits direct borrowing of books owned by the 18 member libraries. Members of the library faculty are available to provide instruction in the use of the libraries and their resources.

**Services**

Swirbul Library serves as the main library, with particular strengths in the humanities, social sciences and professional studies. Science materials include collections in the areas of physics, chemistry and biology. The Aimee Ornstein Memorial Collection represents an outstanding collection in the areas of banking, money management and finance. Swirbul Library houses Research and Instruction Services, Access Services (nonprint, circulation and reserve), periodicals, microforms, Smart Delivery (interlibrary loan) and document services, a curriculum materials center, classrooms, computer laboratories, the Information Commons, and the 3D Studio.

Collections are maintained in the libraries at the Manhattan, Hauppauge and Hudson Valley centers in support of the academic programs offered at those sites.

University Archives and Special Collections is a department of University Libraries and is located in Residence Hall A, adjacent to Swirbul Library. The University Archives collects, holds, preserves and makes accessible the historical records of Adelphi University, documenting the history of the University, its students, faculty and administration.

Special Collections houses and provides access to Adelphi University’s rare books, manuscripts and other unique, rare and primary source materials, covering a wide variety of subjects and historical periods. Among the notable special collections at Adelphi are those on the English radical political journalist William Cobbett, the satirist and reformer William Hone, the pioneering dancer and choreographer Ruth St. Denis and former New York Lieutenant Governor Timothy Woodruff. Areas of particular strength include the Spanish Civil War, Panama Canal history, the American antislavery movement, children’s illustrated books, and the social, political and cultural history of Long Island. Among recently added collections are the Horace Hagedorn Papers and the archives of former Long Island Congresswoman Carolyn McCarthy.

**Collaboration Studios**

The Collaboration Studios are located on the first floor of Swirbul Library and are designed for group study for current Adelphi students. There are 10 studios; two have wheelchair accessibility. Studios can be reserved for group study through the online reservation system for two hours daily. The studios offer flat-screen monitors and dry-erase writable walls. Students can plug in their own devices (including tablets, laptops and smartphones) or check out a laptop at the Access Services Desk.

**Quiet Study Areas**

Quiet study areas are located throughout the library. The Aimee Ornstein and Mrs. Thomas J. Lovely lounges are located on the first floor and are designated quiet rooms. Study carrels are located throughout the stack levels and provide quiet areas for individual study. The McMillan Viewing Rooms are available for viewing media or quiet study.

**University Library Borrowing Privileges**

**Borrowing:** Books from the open stacks are charged out to students with a current Adelphi University ID card.

**Loan Period:** The standard loan period for most books is, with a few exceptions, 28 days. Extended loan periods are available to doctoral students. Reference books and periodicals do not circulate. DVDs are loaned for seven days.

**Checking for Availability:** All library materials are listed in ALICAT and OneSearch, the library’s automated online catalog. ALICAT is also used in the circulation process so that the availability of materials can be checked. Just select the appropriate choice. Library materials that are available for circulation are marked “on shelf” in the status field on the screen. Library materials that have been borrowed by other library users display a date due on the screen. These materials may be placed on hold. See the section on Holds.

**How to Return Books:** Books may be returned to the Access Services Desk at Swirbul, to the book slots in the library or to the circulation desks of the libraries in Hauppauge, Manhattan and Hudson Valley. When Swirbul Library is closed, books may be returned to the exterior book drop.
**Overdue Charges:** There is a grace period of three days for overdue circulating books. After three days, there is a charge of 20 cents per day for the first 10 days. On the 11th day, the charge is $1 per day from the date the item was due to the date it is returned. The maximum overdue charge for each circulating book is $100. DVD recordings are charged at $1 per day. The maximum overdue charge for each circulating DVD is $50. Reserve books are charged at 50 cents per hour for the first two hours, then $1 per hour. The maximum overdue charge for each reserve book is $100.

**Renewals:** If no other library borrower has requested them, books may be renewed online or by bringing them to any of the three Access Services desks (Swirbul, Hauppauge or Manhattan). Online renewals can take place from one week to the day that a book is due. Materials may not be renewed if a hold has been placed or if there are outstanding fines. Renewals by telephone and mail are not permitted.

**Recalls:** All materials are subject to recall by library staff after 14 days. When a book has been recalled, the borrower will receive a Recall Notice through Adelphi email; the book must be returned by the new due date. The charge for overdue recalled books is $1 per day.

**Searches for Missing Books:** Requests for searches are accepted at the Access Services desk for books that are listed in ALICAT as “on shelf” but are not found in the stacks. The Access Services staff will then conduct a thorough search and notify the user through Adelphi email regarding the status of the item.

**Holds:** If a book is checked out to another library borrower, a hold may be placed on that item. The patron will be notified through the Adelphi email of its return and will be given one week to come in to borrow it.

**ConnectNY:** ConnectNY is a unified online catalog of independent academic libraries in New York state, with combined holdings of more than 8 million books. Before filling in an Interlibrary Loan request for a book in ALICAT, please click on the ConnectNY (C-NY) icon. If the book you want is available at any other member library, you can request it yourself. ConnectNY overdue fine(s) are $1 per day for each book. The maximum overdue fine is $100 per book. The loan period for C-NY books is 42 days with one renewal.

**Smart Delivery (Interlibrary Loan):** If you are unable to find the journal or book title you need in the University catalog, or if the item is not owned by the University, you may request that it be obtained for your use from another library outside of Adelphi. For more information, please contact Smart Delivery (Resource Sharing) at 516.877.3571.

**Referrals:** If the Adelphi University Libraries do not own the journal or book you need and you cannot wait, a librarian at the reference desk can direct you to a nearby library that owns the needed material.

**Lost Materials:** If any library material is lost, it must be reported immediately. The charge for lost material is the cost of the item, plus a $15 processing fee.

**Damaged or Mutilated Materials:** If library material is returned in such poor condition that it can no longer be circulated, the borrower is responsible for replacing the material. The charge to the borrower is the cost of the material plus a $15 processing fee.

**Penalties:** Failure to return library materials or to clear outstanding records will result in the holding of students’ grades, official transcripts and/or diplomas. The library reserves the right to suspend students’ borrowing privileges when they accumulate overdue charges of $15 or more, have overdue reserve items or have failed to return overdue recalled items.

**3D Studio**

The 3D Studio is located in Swirbul Library. For information, see the Information Technology section, page 26, or visit it.adelphi.edu/3d.

**PRE-PROFESSIONAL ADVISING AND FELLOWSHIPS**

**Nexus Building, Room 145**
prepare.adelphi.edu | Campus ext. 3140

The Office of Pre-Professional Advising and Fellowships is dedicated to helping qualified students maximize their opportunities for entry into professional schools. Advisers provide support for students and alumni preparing for careers in dentistry, engineering, law, medicine, optometry, physical or occupational therapy, podiatry, and veterinary medicine. The office will facilitate the pursuit of nationally prestigious scholarships with Adelphi students and will work in conjunction with faculty advisers and assist students in becoming candidates for national fellowships and scholarships.
For information about health and legal careers, various joint degree programs, and national fellowships and scholarships, students should visit the Office of Pre-Professional Advising and Fellowships.

REGISTRAR

Levermore Hall, Lower Level
adelphi.edu/registrar | Campus ext. 3300
Email: registrar@adelphi.edu
Hours: Monday–Thursday, 8:30 a.m.–6:00 p.m.; Friday, 9:00 a.m.–4:30 p.m.

The Office of the University Registrar offers a variety of services to students related to registration and education records. Students can register for courses and change their schedules, request copies of transcripts and make changes to their education records, such as changing majors or updating their name or address. During their final semester at Adelphi, students apply for graduation at the Office of the University Registrar. Services are also available online at registrar.adelphi.edu.

STUDY ABROAD (CENTER FOR INTERNATIONAL EDUCATION)

Center for International Education
Nexus Building, Room 145
study-abroad.adelphi.edu | 516.877.3487
Email: cie@adelphi.edu
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.
Individual appointments are available.

The Center for International Education (CIE) assists students in finding a study abroad opportunity that fits their academic and personal needs. Study abroad opportunities are available during the semester, summer, January Intersession and spring break around the world. Adelphi also offers short-term study abroad programs led by Adelphi faculty. For program descriptions and destinations, visit study-abroad.adelphi.edu.

WRITING CENTER

Nexus Building, Suite 132
writing.adelphi.edu | Campus ext. 3200
Email: writingcenter@adelphi.edu

The Writing Center is a free service to all Adelphi University undergraduate and graduate students. We can assist students in all disciplines to become more effective and confident writers. We work with writers of all levels—from those who have difficulty getting started to those grappling with sophisticated arguments.

The student decides with the tutor what aspect(s) of writing to focus on. Topics include:

- Getting started
- Developing a thesis statement
- Deciding on the paper’s structure and organization
- Revising a first draft
- Incorporating and citing sources
- Writing with clarity
- Strengthening grammar skills
The Writing Center also helps students with résumés, cover letters and personal statements for professional and graduate school applications.

The Writing Center offers in-person tutoring, online tutoring and Digital Dropbox, which enables students to privately upload an assignment to a writing tutor who will provide written feedback. Writing workshops are scheduled throughout the academic year. Students can access these workshops either in person, through livestreaming or by viewing a recording.

To make an appointment, students should go to eCampus. Under Find a Service, type in Tutoring-Learning and Writing Centers. They will be asked to create an account if they do not already have one. Once logged in, they will be able to access the Writing Center’s scheduling system. Tutoring sessions are 30 minutes, 45 minutes or 60 minutes.

CAMPUS INVOLVEMENT

ARTS AND EVENTS

Art Exhibits
art-galleries.adelphi.edu
The mission of the Adelphi University Exhibitions Program is to bring thought-provoking and educational exhibitions including the work of students, faculty, guest artists and the University art collection. With every museum-quality installation, the galleries stimulate critical thinking and provide avenues of cultural enrichment for students, staff and visitors. The galleries are located throughout the Adelphi campus. For gallery locations, times and exhibitions, visit art-galleries.adelphi.edu.

Distinguished Lecture Series
events.adelphi.edu/lectures
The University brings to campus world-renowned and fascinating speakers from around the globe and across the nation. Poets, philosophers and political pundits share their experience and insights to enhance the student academic experience and enlighten the community on national and international issues. Most lectures are free of charge and open to the public.

Dance
dance.adelphi.edu
Adelphi University’s dance program, founded by Ruth St. Denis in 1938, was the first dance department in an American university.

Films and Off-Campus Events
adelphi.edu/panthertainment | Campus ext. 3603
Purchase reduced-rate movie tickets for local cinemas at the Center for Student Involvement, located in Earle Hall, Lower Level, Room 003. Tickets for shows and various events can be purchased online at adelphi.universitytickets.com and picked up in CSI. Tickets are limited to undergraduate students.

Attend Broadway shows at reduced group ticket prices for trips to New York City—sponsored by the Student Activities Board (SAB) and the Commuter Student Organization.

The Center for Student Involvement provides students the opportunity to view new releases during each semester, at no cost. Screening of current films is in the beautiful Concert Hall in the Performing Arts Center (Adelphi PAC). See the weekly programming email for dates and details.

For information and to purchase tickets, visit aupac.adelphi.edu.
Music

music.adelphi.edu | Campus ext. 4290

The Department of Music at Adelphi University is firmly committed to the teaching of excellence in all areas of the art of music and music education. In addition to concerts featuring superb guest artists, the Department of Music offers you the opportunity to join a music ensemble. Students in ensemble courses receive Arts Distribution credit. Ensembles are open to all students regardless of major. A list of music offerings with course numbers follows:

- Adelphi Chorale (0197-142, 143)
- Adelphi Concert Band (0197-160)
- Adelphi Jazz Ensemble (0197-272)
- Adelphi Symphony Orchestra (0197-140, 141)
- Adelphi Vocal Ensemble (0197-281)
- Chamber Music Ensemble (0197-294)
- Classical Guitar Ensemble (0197-273)
- Flute Ensemble (0197-270)
- Improvisation Ensemble (0197-280)
- Opera Workshop (0197-399)
- Percussion Ensemble (0197-274)
- World Music Ensemble (0197-255)

An audition or consultation with the ensemble director is required in the beginning of the semester for new students.

Performing Arts

Tickets and production information:
aupac.adelphi.edu | Lucia and Steven N. Fischer Box Office: Campus ext. 4000

Experience the performing arts (often at a nominal charge)—including concerts, dance performances and dance workshops, film screenings, cabarets, guest artists, theater workshops, and mainstage productions—in the Adelphi University Performing Arts Center (Adelphi PAC), a versatile facility including performance, rehearsal and academic spaces for dance, music, theater and the visual arts.

ADELPHI STUDENT RUSH—Free tickets

Free rush tickets are a really great way to catch a show at the last minute. We regularly post rush availability to our Facebook and Twitter pages, so make sure you’re connected with us there. Or you can always call the box office and check with one of our ticket agents to see if “rush is on” for that night.

Rush tickets cannot be reserved in advance and are subject to availability one hour prior to the show. Limited quantities are available and rush tickets stop being distributed 10 minutes before curtain.

Contact the Lucia and Steven N. Fischer Box Office at 516.877.4000 for discount information. Hours are Tuesday to Friday, 1:00 p.m. to 6:00 p.m., and the box office is also open two hours prior to most performances.

ATHLETICS AND RECREATION

Intercollegiate Athletics
aupanthers.com | Campus ext. 4240

Adelphi Teams

- Baseball: men’s
- Basketball: men’s and women’s
- Bowling: women’s
- Cheerleading: coed (not a competitive sport)
- Cross country: men’s and women’s
- Dance: coed (not a competitive sport)
- Field hockey: women’s
- Golf: men’s and women’s
- Lacrosse: men’s and women’s
- Soccer: men’s and women’s
- Softball: women’s
- Swimming and diving: men’s and women’s
- Tennis: men’s and women’s
- Track: men’s and women’s (indoor and outdoor)
- Volleyball: women’s
Northeast-10 Conference and ECAC

Adelphi is a member of the Northeast-10 Conference (NE10) and the Eastern College Athletic Conference (ECAC) and is an affiliate member of the East Coast Conference (ECC) in women’s bowling. Adelphi has a rich tradition on and off the field of play in intercollegiate athletics, at the conference, regional and national levels, and countless Adelphi athletes have been celebrated for excellence for their athletic exploits and in the classroom. Adelphi student-athletes are committed to serving the community through the Student-Athlete Advisory Committee (SAAC), which participates in several initiatives throughout the year. This includes collecting food for Island Harvest, reading to elementary students through the Read Across America program and raising funds for Make-A-Wish in partnership with NCAA Division II.

Adelphi athletes have gone on to have decorated careers in various sports, which include a storied track and field history that has seen national champions, brought international renown to the University, and held the world record in the mile relay in the 1970s. Other Panthers featured in the international ranks include Chris Armas ’94, who had an award-winning career in Major League Soccer (MLS) and the U.S. Men’s National Team, before becoming the current coach of the New York Red Bulls; Kári Árnason, a defender for the Icelandic national soccer team; and two-time handball Olympian Portia Lack ’83, who competed in basketball and softball for the Panthers.

In professional sports, nearly a dozen men’s lacrosse players have been drafted by Major League Lacrosse (MLL) teams, while nearly two dozen baseball players have been drafted by or signed to professional organizations, including 14 different organizations in Major League Baseball (MLB).

Campus Recreation

Woodruff Hall, Room 240
recreation.adelphi.edu
Email: campusrec@adelphi.edu
Campus Recreation Office: Campus ext. 4242
Intramurals and Sport Clubs: Campus ext. 4243
Fitness and Aquatics: Campus ext. 4277

Adelphi introduced a state-of-the-art Functional Training Studio in March 2018 on the third floor of Woodruff Hall. Functional fitness training uses various exercises to train your muscles to work together to perform everyday movements in life and work. For hours of operation for this studio and other recreation facilities, visit recreation.adelphi.edu/facilities/hours.

We offer:

• Employment opportunities
• Equipment loans
• Group fitness classes
• Intramural sports
• Open recreation
• Sport clubs

Student-Athletes

The graduation rate of our student-athletes is higher than that of the general student body. Overall, 79 percent of Adelphi’s student-athletes earned at least a 3.0 GPA in the classroom in the recently completed fall semester, with about 40 percent of their entire student-athlete population recording a minimum 3.5 GPA. The Long Island Press released the 2019 winners for the annual Bethpage Best of Long Island competition, revealing that Adelphi University took home Best College Sports Program, a first-time honor for the department.
CENTER FOR CAREER AND PROFESSIONAL DEVELOPMENT

Nexus Building, Room 225
career-center.adelphi.edu | Campus ext. 3130
Email: careercounselor@adelphi.edu
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.; evenings by appointment

Services provided to undergraduate students, graduate students and alumni:

- Career counselor email address for résumé reviews
- Career-interest inventories
- Handshake: online career service for 24/7 job search and event registration
- Individual counseling
- Internship Preparation Seminar (1 credit)
- Résumé review and interview preparation

On- and Off-Campus Opportunities:

- America Reads/America Counts
- Hire-a-Panther Program
- GoinGlobal
- Jaggar Community Fellows Program
- Leadership Certificate Program
- Student employment

Traditional Events:

- Annual Job and Internship Expo
- Count on Alumni for Career Help (COACH) leadership certificate events
- Mock Interview Night
- On-campus recruitment interviews
- Fall Fair

To register for events, use the Center for Career and Professional Development’s Handshake, accessed through eCampus using the Services tab.

CENTER FOR STUDENT INVOLVEMENT

Earle Hall, Lower Level, Room 003
csi.adelphi.edu | Campus ext. 3603
Email: csi@adelphi.edu

The Center for Student Involvement (CSI) is here to help you get involved, with more than 80 organizations, including Greek life and honor societies. Whether you’re a commuter or a resident student, CSI offers support services and resources to help guide and develop your involvement in campus life. If you don’t find what you’re looking for, representatives from CSI can help you start a group of your own. Involvement helps you pursue your interests or develop new ones, build leadership skills, further your studies, exchange ideas, and explore new cultures.

In addition to the oversight of the student organizations, CSI organizes the new student Orientation programs, Commuter Student Services, multicultural initiatives, Greek life, community engagement and service programs, student leadership development, late night and weekend engagement, plus transfer initiatives.
STUDENT ORGANIZATIONS

Academic Clubs
- Accounting Society
- Adelphi Ballroom Dance Club
- Adelphi University Student Nurses Association (AUSNA)
- American Sign Language Club
- Anthropology Club
- Biology Club
- Chemistry Club
- Finance Society
- Future Teachers Association (FTA)
- Investment Club
- Marketing Management Society
- National Student Speech Language Hearing Association
- Philosophy Club
- Physician Assistant Club
- Physics Club
- Pre-Professional Club
- Psychology Club
- Social Work Action Gateway (SWAG)
- United Nations Association-USA Adelphi University Chapter

Diversity Clubs
- African Student Association
- Black Students United
- Females of Culture United for Success (FOCUS)
- Gender and Sexuality Alliance (GSA)
- Hellenic Society
- International Student Society
- Korean Entertainment Club
- Latino Student Association
- Mosaic
- South Asian Student Association
- Student Appreciation Recognition of Adelphi Pinoys (SARAP)

Media Organizations
- AU Paws Web Radio
- The Delphian Newspaper

Religious Organizations
- Adelphi Christian Fellowship
- Chabad Jewish Student Group
- Muslim Student Association
- Newman Club
- Sikhs United

Special Action and Special Interest Clubs
- Adelphi College Republicans National Committee Chapter
- Adelphi Mock Trial
- Adelphi University ACM Student Chapter
- Adelphi University College Democrats
- Arts Empower Adelphi
- Cause to Achieve Leadership, Intelligence, Brotherhood, Excellence, and Respect (C.A.L.I.B.E.R.)
Circle K International
Commuter Student Organization
Environmental Action Coalition
Feminist Alliance
Global Medical Brigades
Gamers & Artists Making Epic Software (G.A.M.E.S.)
Hip-Hop Club
Multilingual Experience Club
Student Activities Board (SAB)

**GREEK LIFE**

**GREEK GOVERNANCE ORGANIZATIONS**
Interfraternity Council
Inter-Greek Council
Multicultural Greek & Fellowship Council
Panhellenic Council

**Fraternities (Men)**
Alpha Phi Alpha Fraternity, Inc.
Delta Chi
Delta Sigma Pi (coed)
Iota Nu Delta Fraternity, Inc.
Kappa Sigma
La Unidad Latina, Lambda Upsilon Lambda Fraternity, Inc.
Phi Sigma Kappa
Pi Lambda Phi

**Sororities (Women)**
Alpha Epsilon Phi
Alpha Kappa Alpha Sorority, Inc.
Delta Delta Delta
Delta Gamma
Delta Phi Epsilon
Delta Sigma Theta Sorority, Inc.
Phi Mu
Phi Sigma Sigma
Sigma Delta Tau
Sigma Lambda Upsilon/Señoritas Latinas Unidas Sorority, Inc.

**Social Fellowship**
Swing Phi Swing Social Fellowship, Inc.

For more than 100 years, Greek organizations have been active in Adelphi campus life and community service. Greek life includes eight fraternities, 10 sororities and one social fellowship organization.

**MyAULife**
MyAULife is the student engagement platform for our student organizations on campus. It includes all information about each group, including the mission statement, meeting dates and times, and membership. Take a virtual visit to find out if an organization is of interest to you. Log on to myaulife.adelphi.edu and get involved.
STARTING A NEW STUDENT ORGANIZATION

Center for Student Involvement
Earle Hall, Lower Level, Room 003
csi.adelphi.edu | Campus ext. 3603

If the purpose for a new student organization is different from the mission statement of a previously approved group, you may start a new organization. Visit csi.adelphi.edu for guidelines on how to get one started.

HONOR SOCIETIES

The University holds membership in a variety of academic honor societies that are committed to serving the many interests of the Adelphi community. Membership for almost all these societies is dependent upon predetermined academic criteria. In some cases, additional community service or interest-related criteria apply.

Alpha Epsilon Delta (premedical) \textit{AEΔ}
Alpha Kappa Delta (international sociology) \textit{AKΔ}
Alpha Psi Omega (national theater) \textit{AΩ}
Alpha Upsilon Alpha (International Reading Association) \textit{AYA}
Beta Alpha Psi (International Honorary Organization for Financial Information Professionals) \textit{BΑΨ}
Beta Beta Beta (biology) \textit{BBB}
Beta Gamma Sigma (International Business Honor Society) \textit{BΓΣ}
Eta Chi Alpha (accounting) \textit{HXΑ}
Eta Sigma Gamma (health education) \textit{ΗΣΓ}
Gamma Kappa Alpha (Italian) \textit{ΓΚΑ}
Gamma Sigma Alpha (national Greek academic) \textit{ΓΣΑ}
Kappa Delta Pi (education) \textit{ΚΔΠ}
Kappa Pi (art) \textit{ΚΠ}
Lambda Alpha (anthropology) \textit{ΛΑ}
Lambda Pi Eta (communications) \textit{ΛΠΗ}
Omicron Delta Kappa (national leadership) \textit{ΟΔΚ}
Order of the Omega (Greek leadership)
Phi Alpha (social work) \textit{ΦΑ}
Phi Alpha Theta (history) \textit{ΦΑΘ}
Phi Delta Kappa (education) \textit{ΦΔΚ}
Phi Epsilon Kappa (physical education) \textit{ΦΕΚ}
Pi Delta Phi (French) \textit{ΠΦΗ}
Pi Mu Epsilon (mathematics) \textit{ΠΜΕ}
Pi Sigma Alpha (political science) \textit{ΠΣΑ}
Psi Chi (psychology) \textit{ΨΧ}
Rho Lambda (sorority leadership) \textit{ΡΛ}
Sigma Delta Pi (Spanish) \textit{ΣΔΠ}
Sigma Theta Tau (international nursing) \textit{ΣΘΤ}
Tau Sigma (national transfer) \textit{ΤΣ}
STUDENT GOVERNANCE ORGANIZATIONS

Student Government Association (Center for Student Involvement)
Earle Hall, Lower Level, Room 003
students.adelphi.edu/sga
Email: sga@adelphi.edu
Meets every Tuesday at 6:00 p.m.

The Student Government Association (SGA) promotes the general welfare of the undergraduate student body and the University as a whole, developing general and specific policies to govern the undergraduate student body and organizations.

Resident Student Association (Office of Residential Life and Housing)
Earle Hall, Room 100
students.adelphi.edu/rsa | Campus ext. 3650
Mailbox located in Earle Hall, Room 100 (Office of Residential Life and Housing)

The Resident Student Association (RSA) serves as the voice of all resident students, offering a wide variety of educational, social and community activities to enhance the quality of campus life. The RSA is composed of two bodies—the executive board and the hall councils.

Student Athlete Advisory Committee (Athletics and Recreation)
students.adelphi.edu/saac | Campus ext. 4240

The Student Athlete Advisory Committee (SAAC) is a board of student-athletes committed to generating a voice within the NCAA to make other student-athletes aware of proposed NCAA legislation as well as to recommend legislation to the NCAA.

STUDENT SERVICES

BOOKSTORE

Temporary location: Center for Recreation and Sports (CRS), Atrium, 2nd Floor
bkstr.com/adelphistore | Campus ext. 3900
Email: adelphi@bkstr.com

For hours of operation, visit bkstr.com/adelphistore/store-hours.

During the Ruth S. Harley University Center renovation, the Adelphi Bookstore will be relocated to the Center for Recreation and Sports (CRS) atrium on the second level. For the Fall 2019 semester, all books must be ordered online at bkstr.com/adelphistore/home, allowing extra time for processing and shipping. Books ordered online will be delivered to Campbell Lounge in the Center for Recreation and Sports for pickup or can be sent to a home address for a delivery charge if preferred.

For spirit wear, visit the bookstore or order online.

CARSHARE PROGRAM

Having a car may be a family decision, so here are some options available about wheels on campus. Adelphi has introduced its Enterprise CarShare Program, where a student can take advantage of free membership for the first year with very nominal hourly and weekend rates. The program includes gas and insurance, and a first-time member will receive a car credit allowance. So, whether it’s taking out the car to go to an interview, do a major shopping excursion, explore Long Island, get to a dentist appointment or whatever the student needs, the program is easy, convenient and economical. For details, visit EnterpriseCarShare.com/adelphi.
CHILD CARE

Alice Brown Early Learning Center
Campus ext. 3906
Email: elc@adelphi.edu
Hours: Monday–Friday, 8:00 a.m.–6:00 p.m.

The Alice Brown Early Learning Center (ELC) provides a wonderful opportunity for parents of children 18 months to 5 years of age. The center offers a high-quality child care program to Adelphi faculty, staff, students and the surrounding community. The facility is a state-of-the-art complex that fosters the educational principles of the Reggio Emilia approach to early education, which also encourages the socialization of children, in coordination with their parents.

Student employment opportunities are available at the Early Learning Center, all majors welcome. Contact elc@adelphi.edu to apply.

COMMUTER STUDENT SERVICES

Earle Hall, Lower Level, Room 003
adelphi.edu/commuters | Campus ext. 3603

The Center for Student Involvement also oversees Commuter Student Services, providing services and programs for students who live off campus.

The wide range of services and programs includes:

• Commuter Appreciation Week (fall and spring semesters)
• Commuter Assistant Program
• Commuter meal plans
• Commuter Student Organization
• Complimentary ice scrapers
• Free on-campus parking (See pages 41 and 42 for guidelines.)
• On-campus assistance with minor car issues, such as a dead battery or lockout (Department of Public Safety and Transportation)
• Public transit timetables and maps
• Shuttle service to and from bus and rail stations
• Umbrella lending service

In the event of inclement weather, all students are encouraged to call the Emergency Closing Hotline at 516.877.6870 to obtain information regarding delays or closings. (See pages 40 and 41.)

Commuter Student Organization (CSO)
This student-led organization is a representative body for the commuter population and acts as an advocate for commuter needs. CSO meets weekly to plan programs, both on and off campus, for the commuter student.

CSO organizes Commuter Appreciation Week, which is held every semester and provides recognition and special events for commuter students. The week consists of a wide array of events, including breakfast and lunch activities, educational programs, resource fairs, giveaways, off-campus trips, speak-outs, and so much more. Every semester, commuter students enjoy what the week has to offer—there is something for everyone.

Commuter Assistant Program
The Commuter Assistant Program pairs commuting sophomores, juniors and seniors with first-year students to help with the transition to Adelphi University. Commuter assistants (CAs) serve as mentors and as a resource to help guide students during their first year on campus. CAs keep in contact with their commuting first-year students and encourage new students to get involved on campus.
All CAs hold office hours during the week and are accessible to answer questions. CAs are equipped with the most up-to-date information regarding campus events and news so that they stand ready to assist any commuter student who may need their guidance.

The Commuter Assistant Program also hosts multiple events each semester for commuter students to enjoy and at which they can meet fellow students.

**On-Campus Parking**
There is no charge for students to park their cars on campus. However, every car must be registered (a maximum of two cars per student) and display a current Adelphi University parking decal. To register your vehicle, you must go to the Department of Public Safety and Transportation in Levermore Hall with your driver’s license and vehicle registration to obtain your decal. For details on accepted documentation, go to adelphi.edu/vehicle. For more information, see pages 41 and 42.

Students are advised to allow ample time for parking, particularly during the peak days and times of classes.

**Commuter Student Meal Plan**

**Adelphi University Dining Services**
Post Hall, Room 102
Email: adelphidining@adelphi.edu
Campus ext. 3950/3952

The commuter student meal plan is redeemable at the dining locations around campus, including the Panther Den Dining Hall, Post Hall (all-you-care-to-eat dining), the Center for Recreation and Sports (#cheeseplease, seasonally, and the Legends Café and Juice Bar), plus new grab-and-go locations—Outtakes Express in the Science Building and Paws Café in the Nexus Building and the PACafé in the Adelphi Performing Arts Center. As a commuter, you can take advantage of a prepaid declining meal plan—just deposit anywhere from $25 to $500 on the card. Every time you make a purchase, it will be deducted from your balance. You can monitor how much money you have left by asking the cashier. In addition to being able to take advantage of Adelphi’s great dining options, other benefits of this plan include:

- The convenience of not having to worry about being short on cash
- Tax-free food purchases
- The ability to carry leftover money from the fall into the spring semester
- Free bonus meals according to meal plan level

For details, visit dineoncampus.com/adelphi.

To deposit money on your meal plan, visit the Dining Services office in Post Hall, Room 102, or go to dineoncampus.com/adelphi. You can contact the Dining Services manager or the meal plan coordinator at campus ext. 3950 if you have any questions about this plan or if you lose your card.

**COPY/PRINT/SCAN/FAX**

**Campus ext. 3570**

- Print management—Students can print an allotted number of prints on University printers. Visit it.adelphi.edu/print for details.
- Scan services include BookScan at no cost from books, journals or other documents to a USB drive. Visit libguides.adelphi.edu/printing for more information.
- Fax services are available in the Swirbul Library dean’s office, from 8:30 a.m. to 4:30 p.m. Contact 516.877.3520.
DIVISION OF STUDENT AFFAIRS

Nexus Building, 3rd Floor, East Suite
students.adelphi.edu/dean | Campus ext. 3660
Email: divisionofstudentaffairs@adelphi.edu

The Division of Student Affairs oversees all areas of student life at Adelphi, including the Health Services Center, the Interfaith Center, the Office of Residential Life and Housing, the Student Access Office, the Office of Student Conduct and Community Standards, the Student Counseling Center, and the Center for Student Involvement. Services, programs and support are provided to enrich and complement the academic experience. As student advocates, the office promotes involvement, skill development, and the overall health and well-being of students.

Students with suggestions for augmenting student life at Adelphi, or who have other issues or concerns, are invited to see the vice president and dean of student affairs in the Nexus Building.

DINING SERVICES

adelphi.edu/dining | Campus ext. 3950
Email: adelphidining@adelphi.edu

There are several food locations, as well as catering services and vending services, that are available to students, faculty, staff and guests.

Students may use meal plan cards or major credit or debit cards for food purchases at all campus dining locations.

Panthers’ Den Dining Hall
Post Hall
  • All-You-Care-to-Eat
  • Panther Mart (convenience store)
Center for Recreation and Sports
  • Legends Café and Juice Bar
  • #cheeseplease
Science Building
  • Outtakes Express
Nexus Building
  • Paws Café
Adelphi University Performing Arts Center
  • PACafé

Vending machines are also available around campus.

FINANCIAL SERVICES

Levermore Hall, Lower Level
financial-aid.adelphi.edu | Campus ext. 3080 | Fax: 516.877.3380
Email: financialservices@adelphi.edu

Semester hours:
Monday–Thursday, 8:30 a.m.–6:00 p.m.
Friday, 9:00 a.m.–4:30 p.m.
(See our website for summer and holiday hours.)

The Office of Student Financial Services is located in Levermore Hall, lower level. The staff is available either by appointment, by email at financialservices@adelphi.edu or on a walk-in basis to discuss
financial aid options and to assist students and their families. General financial aid and student account questions can be answered by the representatives available at the Information Desk. For situations requiring more in-depth consultation, students should make an appointment to meet with a financial aid counselor. Students can also visit our website for information about the financial aid application process, identifying scholarships, grants, loans, charges for tuition and fees, and payment options. In addition, deposited students can access their account via eCampus to pay their bill online, review account information and review their financial aid awards.

**INFORMATION TECHNOLOGY**

**Swirbul Library, 2nd Floor**  
[it.adelphi.edu](http://it.adelphi.edu) | Campus ext. 3340 (Help Desk)  
Email: helpdesk@adelphi.edu

Adelphi IT offers many services to enhance your college experience. Go to [it.adelphi.edu/catalog](http://it.adelphi.edu/catalog) to learn about all the technology services and core online tools used by Adelphi students. You'll find that eCampus is your go-to portal for secure tools such as Adelphi Gmail, course registration, the Moodle course management system, degree audit and more.

Adelphi provides computer workstations, wireless access, equipment loans, Help Desk assistance, tech discounts, device charging stations, workshops and access to 3D printing.

You'll also want to download the free AU2GO app on your iOS or Android device for mobile access to Moodle, alerts, grades, course evaluations, event listings and other resources.

**INTERFAITH CENTER**

**Earle Hall, Lower Level, Rooms 020, 021, 022**  
[interfaith.adelphi.edu](http://interfaith.adelphi.edu) | Campus ext. 3113  
Email: auinterfaith@adelphi.edu  
**Hours:** Monday–Friday. Visit the website for updated hours.  
**Information and schedules may be obtained from the reception desk.**

The Interfaith Center, as part of the Division of Student Affairs, fosters an ecumenical and interfaith presence on campus and introduces interested members of the University community to houses of worship in the area. Religious life and practice are matters of choice at Adelphi. As a private, nonsectarian university, we do not promulgate any particular religious belief. The Interfaith Center provides a campus ministry to suit individual needs through spiritual guidance, counseling, educational programs, meditation, social events and opportunities for worship. Participation is voluntary and all are welcome. Students are served by representatives of the Catholic, Jewish, Muslim, Protestant and Sikh faiths. For information on all ministries served through the Interfaith Center, including off-campus religious services, visit [interfaith.adelphi.edu](http://interfaith.adelphi.edu).

**INTERNATIONAL SERVICES**

**Post Hall, Room 203**  
[iss.adelphi.edu](http://iss.adelphi.edu) | Campus ext. 4990  
Email: is@adelphi.edu  
**Hours:** Monday–Friday, 8:30 a.m.–4:30 p.m.

Adelphi has a strong commitment to international education and welcomes students from all over the world. The Office of International Services assists international students in meeting legal requirements for entry into the United States and in maintaining legal status while pursuing full-time study at Adelphi. The office provides advice regarding requirements of U.S. citizenship and immigration services, the Department of State, the Social Security Administration and a wide variety of concerns such as culture, customs and the American educational system.

In addition, the office can assist all international students in meeting the academic, social and personal challenges before them—registering for classes, making new friends, learning University
procedures and policies, and developing an understanding of American culture through workshops, special events and individual counseling.

**LOST AND FOUND**

All found property should be sent to the University’s lost and found, located in Department of Public Safety, Levermore Hall, Suite 113, **516.877.3500**. All found property is logged in and stored for 60 days. Lost claims should also be made at this department.

**MULTICULTURAL AFFAIRS**

Multicultural Affairs is an area within the Center for Student Involvement that seeks to promote an inclusive and socially just University environment by offering programming that explores the complex intersections of race, gender, sexual orientation, class and spiritual diversity.

Furthermore, Multicultural Affairs acts as an educational resource for the Adelphi community by offering diversity, social justice workshops, CORE (creating ongoing respect and equity) and Safe Zone (LGBTQ+ and Allies) trainings to promote cultural awareness. Contact the Center for Student Involvement or visit [csi.adelphi.edu](http://csi.adelphi.edu) to schedule a training session. The program’s goal is to contribute to an open campus climate that is safe, accepting and just for all members of the University community. For more information, visit [csi.adelphi.edu/multicultural](http://csi.adelphi.edu/multicultural).

**ORIENTATION**

**Earle Hall, Lower Level, Room 003**

[students.adelphi.edu/orientation](http://students.adelphi.edu/orientation) | **Campus ext. 3603**

**Email:** orientation@adelphi.edu

Orientation is designed to help you make the transition to college and enhance your success in an enriched academic environment. Orientation provides information about continuing services and assistance to new students.

All new students, first-year and transfers alike, participate in an Orientation program prior to their first semester. First-year students matriculating in the fall semester participate in a three-day overnight program. The programs present information about University services and resources and provide an opportunity to meet fellow students from across the nation and around the world. International Orientation is a mandatory program each semester to familiarize international students about government regulations and University policies. Scheduled a few days before classes begin, this program will help acclimate students from around the world as they transition into a new culture and familiarize themselves with campus resources.

The Transfer Transition is designed to help transfer students continue their academic journey at Adelphi, register for classes and become familiar with the campus community.

Transfer, international and all other new students entering in the spring participate in programs designed to fit their individual needs. Orientation provides a comprehensive introduction to curricular as well as cocurricular life, in addition to a familiarization with campus facilities and resources. Each program is meant to integrate all facets of student learning and campus life, so that students join the University community as confident, assertive and civic-minded individuals.

For dates and times of all Orientation programs, visit the Getting Started at Adelphi website ([getting-started.adelphi.edu](http://getting-started.adelphi.edu)) and open the appropriate link.
RESIDENTIAL LIFE AND HOUSING

Earle Hall, Room 100
housing.adelphi.edu | Campus ext. 3650
Email: housing@adelphi.edu
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m. (regular semester hours)

Overview
The Office of Residential Life and Housing is here to foster a safe, inclusive community and to support your development. We encourage commitment to leadership, tolerance and citizenship by providing programs, services and facilities that contribute to the intellectual, social and cultural development of all our students. We sponsor more than 450 seminars, workshops and events during the academic year, addressing such issues as interpersonal relationships, interviewing techniques, cultural diversity and stress management. Whether you choose to live on or off campus, we encourage you to be an active part of our community and to take advantage of the vast array of resources available to you.

On-Campus Housing
There are seven residence halls on campus. Each hall is supervised by a full-time residence hall director (RHD) who is committed professionally and personally to making the hall a center of learning. The RHD lives and works in the hall throughout the year and supervises a staff of trained graduate and undergraduate resident assistants (RAs). Each building has hall attendants who register guests before they may enter the building during evening and late-night hours. For more information, visit housing.adelphi.edu.

To live in University-operated housing, you must sign a Residence Hall Agreement, be registered for classes and pay a nontransferable and nonrefundable deposit to the University with your application. The deposit is $300, of which $200 will be applied to your student account and $100 will be retained as a damage deposit. Visit housing.adelphi.edu/agreement for the complete Residence Hall Agreement.

All Garden City campus resident students are required to purchase a meal plan offered by Adelphi University Dining Services. For more information about the meal plans, visit dineoncampus.com/adelphi.

For general information and frequently asked questions about Residential Life and Housing at Adelphi University, visit housing.adelphi.edu/faq.

To cancel on-campus housing: Students requesting to cancel their housing agreement must submit the Housing Cancellation Request form to be considered for release from the Annual Housing Agreement. For additional details, visit housing.adelphi.edu/cancel.

What to bring

- Alarm clock
- Cleaning products
- Fan
- Flashlight
- Flip-flops for the shower
- Hairstyling tools (1,000 watts or less)
- Laptop or personal computer
- Laundry basket and liquid detergent for high-efficiency washing machines (Powdered and pod detergents are strongly discouraged.)
- Personal clothing and hangers
- Reading lamp
• Refrigerator (no larger than four cubic feet)
• Room decorations
• Rug
• Shower caddy
• Small trash can and recycling bin
• Surge protector with on/off switch
• Toiletries
• Towels
• Umbrella
• XL twin sheets, mattress topper, comforter and pillow (Mattress is 36 inches by 80 inches.)

What not to bring

• Weapons (or reasonable facsimiles), firearms, fireworks and explosives
• Alcohol, narcotics and other illegal drugs, and drug paraphernalia
• Cooking appliances or other high-wattage equipment, such as halogen lamps, hot plates, electric coffee pots, immersion heaters, popcorn poppers, electrical/space heaters, electric frying pans, electric woks, microwave ovens, stoves, toaster ovens, air conditioners, refrigerators over four cubic feet, or any other appliance over 1,000 watts, with the exception of hair dryers
• Gasoline machinery, such as motorbikes, motorcycles or mopeds, and any other combustible items, including combustible engines, flammable liquids, non-electric lanterns or combustible decorations
• Hoverboards, such as self-balancing scooters, battery-operated scooters, hands-free Segways, and electric-powered skateboards
• Holiday lighting or string lights (battery-operated lights are permitted)
• Medusa lamps, or lamps with soft plastic or paper lampshades (fire hazard)
• Candles or substances used for burning (e.g., incense)
• Extension cords or outlet extenders (Surge protectors with an on/off switch are permitted.)
• Waterbeds
• Hanging flags, tapestries, curtains and/or drapes
• Pets of all kinds—exceptions are:
  – Service animals (Contact the Student Access Office at sao@adelphi.edu.)
  – Fish contained in a properly maintained tank of no more than 10 gallons

For frequently asked questions about residential life, visit housing.adelphi.edu/faq.

On-Campus Housing Safety Guidelines

• Refrigerators must be plugged directly into an outlet (not a surge protector).
• Items cannot be stored within 18 inches of the automated ceiling sprinklers.
• Means of egress must remain clear at all times.
• Do not daisy-chain surge protectors (i.e., never plug one surge protector into another).
• Room doors cannot be propped open as they are fire doors.
• Posters and other decorations cannot cover more than 50 percent of any wall.
• Smoking, including electronic cigarettes, cannot be done inside the residence halls. Smoking can only be done at the designated smoking areas on campus.

All residents must comply with any directive from the New York State Fire Marshal or their designee.
RESOURCES AND SERVICES FOR ON-CAMPUS RESIDENTS

Laundry Services for On-Campus Residents

Laundry rooms, located in each of the residence halls, are for resident student use only. Use of laundry equipment is included in the room and board charge for students living in the residence halls. Therefore, the machines are free of charge.

Each residence hall has numerous laundry rooms located on various floors of the building. The laundry rooms are equipped with front-load machines that use 60 percent less water and require 50 percent less detergent than a top-loader. However, powdered and pod detergents are strongly discouraged. Each machine takes about 30 minutes to wash and 45 minutes to dry. You should never leave your belongings or clothes unattended in any of the laundry rooms. Do not remove another student’s laundry from the washer or dryer, but bring the situation to the attention of the RHD or RA.

Please report any problems with the laundry machines to your residence hall director or resident assistant. They will contact the vendor in order to have the equipment repaired.

Trash and Recycling for On-Campus Residents

Trash receptacles are located in the laundry rooms, some hall closets and in the bathrooms of each residence hall. All residents are responsible for properly disposing of their trash. Residents who leave trash in the hallways, stairwells or in any other inappropriate location will be subject to fines and disciplinary sanctions.

Recycling on campus is important, as Adelphi commits to its green initiative. Resident students are encouraged to use the designated receptacles in the residence halls to properly discard cardboard, paper, inkjet cartridges, batteries, cans and bottles. Since Adelphi supports the environmentally friendly charge to reduce, reuse and recycle, students are also requested, when leaving the room, to turn down thermostats, log off computers and turn off unnecessary electrical appliances. For more information about Adelphi’s commitment to the environment, visit green.adelphi.edu.

Lounges for On-Campus Residents

Each residence hall has a lounge located on its first floor, adjacent to the lobby. Residence Hall A, Residence Hall B and Eddy Hall have additional lounges located on each floor. The lounge is furnished with a television set, couches and kitchenette facilities. The kitchenettes are furnished with an oven, range, microwave, sink and cooking utensils. Cooking is not permitted in rooms or anywhere in the residence halls other than in the kitchenettes.

Mail for On-Campus Residents

To receive mail, please ensure that your address appears on envelopes as follows:

<table>
<thead>
<tr>
<th>Format</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>John Doe</td>
</tr>
<tr>
<td>Residence Hall and Room Number</td>
<td>Eddy Hall 100</td>
</tr>
<tr>
<td>Adelphi University</td>
<td>Adelphi University</td>
</tr>
<tr>
<td>One South Avenue</td>
<td>One South Avenue</td>
</tr>
<tr>
<td>P.O. Box 701</td>
<td>P.O. Box 701</td>
</tr>
<tr>
<td>Garden City, NY 11530-0701</td>
<td>Garden City, NY 11530-0701</td>
</tr>
</tbody>
</table>

Your mail will be delivered to your mailbox, located in the mailroom of your residence hall. Ask your RA for your mailbox combination, or key, if applicable, and the exact location of your mailbox. Packages too large to fit into this mailbox will be delivered to the Post Hall mail room, Room 105. You will receive an email notification to your Adelphi student email account and the package will be available for pickup two hours after receipt of this notification. Your Adelphi ID is required to pick up
the package. The office hours are included in the email and are posted outside the mail room each semester. For additional information, call 516.877.3094.

**Computer Access for On-Campus Residents**
For a comprehensive guide to technology services available on campus, visit it.adelphi.edu. If you need assistance, call the Information Technology Help Desk at 516.877.3340. To access streaming and gaming services in your residence hall, you must register your devices first. For wireless access from your computer or mobile phone, we encourage you to use the eduroam network, which can be used at Adelphi and member campuses worldwide. For instructions, visit it.adelphi.edu/wifi. Two desktop computers and wireless printers are available to resident students in one lounge of each residence hall.

**Television for On-Campus Residents**
You are provided with cable television access in your room with approximately 60 cable channels. The channel listing is available from your residence hall staff. Resident students are provided free HBO GO access using your student log-in by selecting Adelphi University at hbogo.com.

**Housing Cancellation Request**
The Residence Hall Agreement is binding from the date of occupancy to the end of the current academic year. The agreement period begins at 10:00 a.m. on the day before the first day of classes and ends 24 hours after the resident’s last exam or 5:00 p.m. on the last day of final examinations, whichever is earlier. A resident who wishes to be released from the Residence Hall Agreement must submit the appropriate housing cancellation form and pay an early housing cancellation fee of $750. This cancellation fee will be waived only upon written submission of documented reasons that verifiably prevent the student from living on campus (midyear graduation, official University withdrawal, study abroad, student teaching, military service or official University leave of absence). Residents who wish to appeal the cancellation fee for other verifiable reasons that prevent the resident from living on campus may submit the cancellation appeal form along with appropriate documentation. Any such consideration of an appeal will be made on a case-by-case basis. Any refund of housing fees for a given semester will be determined according to the University’s standard refund schedule in effect, minus any housing deposit and residence hall activity fees, which are nonrefundable.

**OFF-CAMPUS HOUSING**
Many Adelphi students choose to live off campus for various reasons—increased autonomy, apartment-style living, a time to foster independence, family arrangements and other needs.

Visit housing.adelphi.edu/offcampus for more information on these and other housing options.

In addition, students may search the Adelphi Off-Campus Housing Service, which allows them to compare their favorite listings, view their search history, search for roommates and more. Visit Adelphi University Off-Campus Housing Service at offcampushousing.adelphi.edu.

**RESIDENTIAL LIFE POLICIES**
Students living in University housing are subject to federal, New York state and local laws, as well as University policies governing student housing, student conduct and disciplinary guidelines. Students are also responsible for knowing and observing University regulations and guidelines as set forth in official publications, including, but not limited to, the Residence Hall Agreement, the Code of Conduct and this guide.

**Community Standards**
1. Residents are under continuous obligation to be considerate of fellow students. Inconsiderate behavior, including irresponsible behavior resulting from alcohol or drug abuse, smoking in any residence hall, infringement on roommate privacy, excessive noise or other residence hall violations will be subject to review and disposition by the appropriate residence hall staff members.
2. Residents may not exhibit behavior that intimidates or interferes with the use of the space by others, specifically, but not limited to, behavior that attempts to force a roommate to move out of the room or to prevent a new roommate from moving in, and behavior that is disruptive in lounges or in any other part of the residence hall facility. This includes, but is not limited to, playing sports indoors and throwing anything out of windows. Conduct that endangers the safety of property or the health and safety of others is not permitted.

3. Access to bathroom facilities is limited to the designated gender.*

*However, gender-inclusive housing and all-gender restrooms are available on campus. For the locations of all-gender restrooms, visit students.adelphi.edu/catalog/all-gender restrooms. Information about gender-inclusive housing is available from the Office of Residential Life and Housing.

4. Sound carries easily throughout the residence halls. Voices, stereos, televisions and sound amplification equipment can often be heard in other rooms on a floor, on floors above and below, and in neighboring buildings. Residents should be conscious of the volume of their music, and all are expected to be considerate of and comply with reasonable requests from peers and staff to adjust their sound/noise levels.

5. Quiet hours will be enforced in all residence halls. In addition to noise regulations, residents will observe 24-hour quiet hours during University-designated examination periods.

**Building Security**

6. Your personal safety and the physical security of the residence halls depend in part on your knowledge of safety precautions. Public safety officers patrol the campus 24 hours a day. Student hall attendants staff the main door of each residence hall at night to regulate access to the buildings. Student hall attendants will check residents’ identification cards and will register guests.

7. All occupants assume total responsibility for their rooms, including contents, behavior, damages and activities that occur within them. Any violations may affect your status as a resident student, including, but not limited to, probation and/or removal from the residence halls.

8. Residents are responsible for ensuring the health and safety of persons and property in common areas (corridors, lounges, etc.). Residents are obligated to report dangerous or disruptive activities to the residence hall staff. Outside doors may not be propped open.

9. Sidewalks, entrances, passages, elevators, lobbies, stairways, corridors and halls must not be obstructed, encumbered or used for any purpose other than entrance and exit to and from the premises.

**Posting Policy**

It is prohibited for any person to peddle, solicit, cause or attempt to peddle or solicit anywhere on campus. This includes, but is not limited to, distributing bar flyers, leaflets and posters under doors, on car windows, floors or the ground, or anywhere on campus. Approved organizations can post flyers by obtaining approval from the Center for Student Involvement and the Office of Residential Life and Housing. Once approval has been granted, the flyers may be delivered to the Office of Residential Life and Housing for distribution and posting by the residential life and housing staff. Violations of this policy may result in disciplinary action including, but not limited to, restitution, cumulative fines, educational sanctions and suspension from the University, and is cause for arrest for violating Garden City Village Ordinances §121-1 and §155-2.

**Fire Regulations**

10. All occupants must leave the building immediately, using the nearest exit, whenever a fire alarm sounds or when instructed to do so by University personnel during times of emergency. Shut your door as you leave to prevent a fire from spreading.

11. Fire drills will be conducted in your residence hall to familiarize you with evacuation guidelines. You must consider all alarms as real and leave the building in a timely manner (defined as three minutes or less). Failure to do so will most likely constitute a fire safety violation resulting in a minimum $100 fine.
12. The use of elevators is prohibited whenever the fire alarm is activated or if there is a fire in the building.

13. Tampering with fire equipment, smoke detectors and/or fire alarms is a violation of New York state law and University policy. Persons involved may be subject to judicial action and/or arrest. University policy states that false fire alarms will likely result in disciplinary probation and/or suspension.

14. Municipal fire safety regulations forbid cooking in the residence halls, except in lounges equipped with kitchen facilities. Kitchen areas are provided for residents to use in each building.

15. Fire safety violation sanctions: Refer to safety.adelphi.edu/fire/violations.

**Room Security**

16. Student room doors should be kept locked at all times and window(s) should be secured.

17. Search of rooms: Nothing in the University-student relationship or the Residence Hall Agreement will expressly or implicitly authorize University officials to permit police or other government officials to search a student’s room without a warrant. The dean of student affairs, or a designee, may search a student’s room only with the permission of the student, except when it is reasonably believed that a violation of campus policy or law has occurred or when it is deemed an emergency.

18. Access: When a representative of the Division of Student Affairs, the Facilities Management Department or the Department of Public Safety and Transportation seeks access to a resident’s room to determine occupancy for maintenance and repairs, the occupant will be notified in advance of such entry. A professional staff member in the Office of Residential Life and Housing will be notified in advance when entrance is necessary by a representative of the dean of student affairs or the executive director of public safety. A student request to facilities management for repairs and permission for entry constitutes an invitation for room entry for that purpose. If no permission is given, the Facilities Management Department must make arrangements directly with the resident student. Office of Residential Life and Housing staff will conduct health and safety inspections at least once a month.

19. The University reserves the right to remove from the student’s room any item not in conformity with University policies.

20. Keys: Each resident is given a room key and may be given an outside door key. Residents are expected to carry their room keys and Adelphi ID card at all times. Suite residents are also given a suite key. Room keys are not to be loaned or duplicated. This includes ID cards used as access keys to buildings and/or rooms.

   If the resident student loses any key, the lock will be changed and new keys will be issued to the residents of that room. The cost of the lock change will be billed to the student who lost the key. Keys must be returned to the residence hall staff member when the resident vacates the room or when directed to hand in keys by a member of the Office of Residential Life and Housing staff. Failure to return the room key will result in an automatic lock change. The student who fails to return the key will be billed for the lock change.

   Students who are locked out of their room should call the resident assistant (RA) on duty. If the RA on duty is not available or if there is no RA on duty, you may contact any RA in the building or the residence hall director (RHD) during the day. Students should not expect that a staff member will be available to open a room, as RAs may be in class and the RHD may be unavailable. The University imposes a fine based on the number of times that a student is locked out during an academic year. The first lockout is done with a written warning, the second is $5, the third is $10, the fourth is $20 and it is $50 for each lockout thereafter. Should you lose your key, you must inform a staff member immediately.
Room Usage

21. The University provides routine housekeeping services only for lounges, corridors, stairways and common bathrooms. Students are responsible for the care and cleaning of their rooms and the contents. This includes allowing proper air circulation, removal of food and perishable items, ensuring clothing is dry, and keeping windows closed during rain or other inclement weather. Students who reside in suites with semiprivate baths are also responsible for the care and cleaning of their bathroom.

22. On occupying or vacating an assigned room, the resident is required to check the condition of the room and its furnishings with the staff member on forms provided. The University holds each student responsible for loss or damage to property beyond normal wear and tear and cleaning.

23. Residents may add furnishings to their rooms subject to health and safety codes, but they are not permitted to move University furnishings from, or to, any room or public location. Removal of University furniture from campus facilities is forbidden. University furniture missing from rooms at the time of checkout will be charged to the responsible individual(s) at full replacement cost.

24. The University cannot store student room furniture. Each piece of furniture assigned to a room must remain in that room, at all times, for the entire academic year.

Guests and Visitors

Good sense and common courtesy apply when residents want to have guests and visitors. The residence hall policies and guidelines related to guests and visitors permit residents to have guests in a manner that does not infringe upon the comfort or rights of other residents, maintaining a required level of safety and security in the residence hall. The following general policies apply to all guests and visitors:

25. Guests and visitors must have a valid state, federal, military or Adelphi photo identification card in order to be signed in.

26. Regardless of the length of the stay, a guest and/or visitor is expected to abide by all policies, guidelines, regulations and standards of residential life and housing, and of the University.

27. The host is responsible for the guest(s), and their actions, at all times.

28. Disregard and/or interference with the rights of other students with respect to reasonable quiet and privacy is strictly prohibited in the residence halls.

29. Possession, use, sale or exchange of alcohol, illegal drugs, narcotics or drug paraphernalia is strictly prohibited.

30. Loaning and/or duplicating of residence hall keys or ID cards and altering of door locks is strictly prohibited.

31. The University assumes no liability for loss of or damage to personal belongings of guests or visitors.

32. Visitors: Provided that there is no unreasonable interference with the rights or expressed preference of a roommate, a resident may have a visitor (one whose stay is for a few hours, but not overnight). The following guidelines and conditions must be met:

a. It is the responsibility of the host to meet a visitor in the lobby, regardless of the time of day or night, and remain with that person at all times when the visitor is in the residence hall.

b. All visitors must register by signing the visitor register and presenting a valid form of current photo identification, as stated in line 25. All visitors present in the building at 6:00 p.m. must be escorted to the hall attendant booth to sign in. All visitors in the building between the hours of 6:00 p.m. and 4:00 a.m. must be signed in at the hall attendant booth.

c. When the visitor(s) leaves the residence hall, they must be escorted to the lobby by the host and must sign out in the visitor register.

d. There may be no more than three visitors per host.
33. Overnight guests: Provided that there is a properly documented and approved guest pass on file, residents may have overnight guests (one who stays in the room overnight). In the interest of the rights of roommates and other hall residents, there are limits to the duration and frequency of such visits. Overnight guests must follow the same guidelines and conditions met by visitors, as outlined above. In addition, the following guidelines and conditions must be adhered to:
   a. An overnight guest may not stay on campus for more than three consecutive nights.
   b. An overnight guest may not stay on campus for more than six days per calendar month.
   c. There may be a maximum of three overnight guests per host.

34. Overnight guest passes: In order to facilitate the entrance and exit of overnight guests, the host must obtain an overnight guest pass, which is available through the RAs and RHD, and submit the completed overnight guest pass to the residence hall director during posted office hours. The overnight guest pass permits the overnight guest to enter and exit the residence hall by showing the hall attendant the pass with a valid photo identification, as stated in line 25.
   a. Requests for overnight guest passes must be submitted to the RHD at least 24 business hours prior to the visit.
   b. An overnight guest pass will be issued for no more than three consecutive days or six days per month.
   c. It is the responsibility of the host to meet the guest in the lobby upon the guest’s arrival and escort the overnight guest at all times.
   d. Upon entering the building, the overnight guest who has a completed overnight guest pass must present both the overnight guest pass and valid photo identification to enter the building, but need not sign in with the visitor register.

**Drug and Alcohol Policies**

Adelphi University policies, rules and standards regarding illicit drugs and alcohol are available in the complete form at [operations.adelphi.edu/aod](http://operations.adelphi.edu/aod). Alcohol and drug policies specific to the residence halls are outlined in this guide.

35. Possession: Students who bring drugs, alcohol or paraphernalia into the residence halls will be subject to the Office of Residential Life and Housing disciplinary process and/or University disciplinary process as outlined in the Code of Conduct.

36. Possible sanctions: Any member of the Adelphi community found to be in violation of the drug or alcohol policies in the residence halls will be subject to disciplinary sanctioning, which may include, but is not limited to, referral for counseling, disciplinary probation, educational sanctions, loss of University housing or suspension from the University, based on the merits of the case.

37. Legal convictions: All members of the Adelphi community, resident or not, must abide by the terms of this policy and, in accordance with federal laws, report to the Office of the Dean of Student Affairs any conviction under any local, state or federal law applicable to this policy.

38. Residence hall-specific policies:
   a. Alcoholic beverages will not be permitted under any circumstances anywhere in the residence halls, including student rooms. Students who bring alcoholic beverages into the residence halls or rooms will be subject to strict disciplinary action.
   b. Alcohol-drinking contests of any kind are strictly prohibited.
   c. Advertisements for student events should be commensurate with the educational mission of the University. Solicitation and publication of alcohol-related advertisements in University publications and media is prohibited.
   d. Students and others who have demonstrated a repeated or serious abuse of alcohol will be referred to appropriate counseling services.
   e. The possession and consumption of alcoholic beverages outdoors is restricted by Village of Garden City ordinance.
f. Disruptive or inappropriate behavior caused by drug or alcohol abuse will not be tolerated. Violators are subject to removal from campus and may be subject to disciplinary action.

39. Confiscation: In accordance with the *Code of Conduct*, it is the policy of the Office of Residential Life and Housing to confiscate and properly dispose of illegal drugs, drug paraphernalia and unauthorized alcoholic beverages that are found in the residence halls.

40. Violations: Violations of the policies and standards adopted by the University concerning substance abuse should be reported to the dean of student affairs when the violation involves a student.

**Health and Safety Code**

Although common dangers are listed below, students are warned that endangerment of health or safety will not be tolerated. Residence hall staff will inspect rooms to ensure safety; prohibited items will be confiscated. Items not picked up and brought home within seven business days will be discarded. This code is subject to revision at any time. Students with documented disabilities who may need special exceptions to the Health and Safety Code should contact the Student Access Office.

41. Prohibitions: The presence or use of any prohibited item constitutes a direct violation of residence hall policies and the Residence Hall Agreement. Such a violation may result in the loss of residence hall privileges or, under certain circumstances, dismissal from the University. For a listing of prohibited items, see page 29.

42. Regulations: Any of the following behaviors constitutes a direct violation of residence hall policies and the Residence Hall Agreement; the Office of Residential Life and Housing also reserves the right to address any behaviors covered by the *Code of Conduct*. Such a violation may result in appropriate sanctioning, including, but not limited to, loss of residence hall privileges, educational sanctioning, probation or, under certain circumstances, dismissal from the University.

- Failing to comply with the requests of any University official, including RAs and hall attendants
- Loaning and/or duplicating residence hall keys or ID cards and altering/adding door locks
- Misappropriation and/or misuse of University property and furnishings, including fire safety equipment, causing a false fire alarm and use of room furniture not assigned to the student
- Blocking stairways, corridors and doors with any object
- Athletic endeavors of any kind within the residence hall
- Accessing a roof of any residence hall
- Construction or alteration of any area within a residence hall without the written permission of the director of residential life and housing
- Disregard for the security of others, including propping open exterior doors, permitting unaccompanied nonresidents into the residence halls, either directly or through negligence, and failing to cooperate with public safety personnel, including receptionists
- Exiting or entering through an alarmed door that is designated as being for emergency use only, whether the door is alarmed or not
- Removing, tampering with or raising individual window screens, especially for the purpose of gaining entry into the building or for placing, throwing or draping objects from the window
- Placing and/or hanging anything outside of room windows
- Students may not conduct business dealings in the residence halls: Solicitation, canvassing, and sale of products or tickets by individual students, nonregistered student groups and/or nonstudents for personal or organizational funds, sales, memberships or subscriptions is prohibited in University buildings. Officially recognized University student organizations must receive approval from the Center for Student Involvement prior to consulting the Office of Residential Life and Housing about conducting such activities.
RUTH S. HARLEY UNIVERSITY CENTER

students.adelphi.edu/uc

The Ruth S. Harley University Center (UC) will be closed for approximately 12 months beginning the end of May 2019. The major renovations will convert the building into a state-of-the-art, light-filled center for student and academic life at Adelphi. When the building reopens for the start of the Fall 2020 semester, the UC will feature twice as much dining space as the current structure; a full Starbucks; flexible meeting and conference spaces for the academic community; a state-of-the-art ballroom for large meetings and events; a completely redesigned contemporary art gallery with twice the exhibition space, enhanced by improved lighting and climate control, and additional space for the display of artwork throughout the building.

All offices and services currently located in the UC have been temporarily relocated. Details about where each program or service has been moved are available at ucprogress.adelphi.edu/relocations and via the AU2GO mobile app.

STUDENT ACCESS OFFICE

Post Hall, Room 107
adelphi.edu/sao | Campus ext. 3806 | Fax: 516.877.3138
Email: sao@adelphi.edu
Hours: Monday–Thursday, 8:30 a.m.–7:00 p.m.; Friday, 8:30 a.m.–4:30 p.m.

The Student Access Office (SAO) ensures that students with disabilities have equal access to all aspects of University life. The office provides cost-free assistance to Adelphi students with documented disabilities such as neurodevelopmental, sensory, mental health, physical and intersystem disability.

The SAO provides a variety of services for students with temporary or permanent disabilities. Our services include, but are not limited to, accommodations for testing, note-taking assistance, alternative text format, assistive technology, sign language interpreting, and accessible classroom and residence hall facilities.

SAO staff are available to assist students with individual accommodations tailored to fit specific needs. We encourage students to contact our office to ensure proper coordination of accommodations.

HEALTH AND SAFETY

HEALTH SERVICES

Waldo Hall
health.adelphi.edu | Campus ext. 6000
Email: healthservicescenter@adelphi.edu
Hours: During the fall and spring semesters when school is in session, the Health Services Center is open 24 hours a day, seven days a week. During Intersession and the summer terms, the center stays open from 8:00 a.m. to 4:00 p.m., Monday through Friday.

Services
Nurse practitioners can diagnose and treat students on campus for illness and injuries.

The center provides a multitude of services to the campus community throughout the year, including routine gynecological care, athletic clearances, sick visits, vaccines and laboratory work, as well as ongoing health and wellness education programs.

In addition to the services offered by the center, the Health and Wellness Peer Education program assists students through mentoring and programming. (See separate section on page 39 for more details.)
Health Portal
All registered students may access sections of their electronic medical record, self-schedule appointments and upload documents. Go to eCampus services and add the Health Portal to your eCampus dashboard.

Insurance
health.adelphi.edu/insurance
Every registered student, undergraduate or graduate, has the option to purchase student health insurance at the beginning of their school year or in the event of qualifying circumstances. Students who do not have medical insurance coverage, or are no longer covered under their parents’ insurance plan and wish to enroll in Adelphi’s plan, must do so by October 1 for the fall semester and March 1 for the spring semester. There is also an opportunity for dependents of insured students to purchase insurance coverage.

Do I have to purchase the Adelphi student health insurance?
No. Only resident and international students are required to have health insurance. If you have proof of another policy, you can waive the school’s health insurance.

Important semester deadlines to waive student insurance:
• October 1, for students starting in the fall semester
• March 1, for students starting in the spring semester

The fall enrollment is a full-year policy. No refunds will be granted if the student remains for only half a semester, and the policy remains effective as to the student for the full year.

All resident students and international students are automatically enrolled in the school health insurance policy and billed to the student account, unless proof of insurance has been provided and a waiver is completed. If students have their own insurance with comparable coverage and wish to waive the student health insurance, they must complete the online waiver at health.adelphi.edu/insurance. The deadline for waiving insurance for the fall semester is October 1; for new students in the spring, the deadline is March 1. There are no exceptions to the waiver deadline.

Visit the Health Services Center website at health.adelphi.edu/insurance for information about insurance, or students may contact the Health Services Center at campus ext. 6000.

Immunizations and Health Standards
As a new student, you must meet New York state immunization requirements. The following forms are sent out with the accepted student’s packet and can also be downloaded from the center’s website at health.adelphi.edu/forms or picked up from the center in Waldo Hall:

• Required Proof of Immunization
In order to attend classes, New York state requires students who were born after January 1, 1957, and who are registered for 6 or more credits, to provide the following proof of immunization:
   Measles: Two doses of live measles vaccine given no more than four days prior to the first birthday and, after 1967, physician-documented history of the disease, or a titer (blood test) showing immunity
   Mumps: One dose after 1968
   Rubella: One dose after 1968
   Meningococcal disease: An acknowledgment of meningococcal disease risks and either dates immunization was received or refusal to receive vaccination. This can be done on the health history and assessment form or through the online response section under the CLASS system.
• **Health History and Assessment Form**
  All undergraduate students must submit a complete Health History and Assessment Form which includes the meningitis response form and proof of required immunizations. The form, including a healthcare provider’s examination, must be completed, dated, signed and returned to the Health Services Center. All forms can be found at [health.adelphi.edu/forms](http://health.adelphi.edu/forms).

**ADVISORY...**
All requirements for the Health Services Center must be handed in prior to the first day of the school year. Students who are not in compliance will be withdrawn from classes within 21 days of the first day.

**Vaccine Availability and Cost**
The meningitis vaccine can be received at the Health Services Center for a fee. Please contact 516.877.6002 for more information, for questions related to cost and any other inquiries. For information on meningococcal disease, visit [health.adelphi.edu/forms/meningitis](http://health.adelphi.edu/forms/meningitis).

**Health and Wellness Peer Education Program**
The Health and Wellness Peer Educators assist students through programming on various health and wellness issues. The Peer Educators are a diverse group of students who support and encourage health promotion for the individual student and collective student body. They are overseen by a Certified Health Educator, nationally certified through Student Affairs Administrators in Higher Education (NASPA) Certified Peer Education Program (BACCHUS). The Peer Educators provide educational workshops and resources throughout the academic year.

For information, visit [health.adelphi.edu/peers](http://health.adelphi.edu/peers) or contact the Adelphi Health and Wellness Peer Education Program at peereducators@adelphi.edu.

**STUDENT COUNSELING SERVICES**

For relocation information, visit uc-renovation.adelphi.edu.

scc.adelphi.edu | Campus ext. 3646

Email: scc@adelphi.edu

**Hours:**
- **Fall and spring semesters:** Monday–Thursday, 8:30 a.m.–7:00 p.m.
  
  Friday, 8:30 a.m.–4:30 p.m.
- **Winter break and summer sessions:** Monday–Friday, 8:30 a.m.–4:30 p.m.

The Student Counseling Center (SCC) offers help to undergraduate and graduate students with problems or concerns that may interfere with their academic or personal goals. The SCC offers a variety of services, including confidential individual and group counseling, evaluation, crisis intervention, psychiatric services, rape crisis counseling, anger management counseling and education, outreach and consultation services, psychoeducational workshops, and referrals to on-campus and off-campus resources. A workshop series offers a forum to discuss issues that may impact your life.

Common concerns students have expressed to our counselors include self-esteem problems, depression, anxiety, eating disorders, body image issues, relationship difficulties, dealing with emotions, family-related issues, decision making and uncertainty about the future. If you are currently enrolled at Adelphi, part time or full time, you are eligible for these free, private and confidential year-round services.

Drugs and alcohol are problems on college campuses nationwide. At times, the use of drugs and alcohol becomes problematic for students, resulting in personal issues or academic difficulties. The SCC offers education and confidential counseling on substance abuse issues. A drug and alcohol counselor is available by appointment by calling the SCC at campus ext. 3646.

Counseling services are also available through our clinical partners for students attending the Hauppauge, Hudson Valley and Manhattan centers.
Center for Psychological Services
Hy Weinberg Building
derner.adelphi.edu/services | Campus ext. 4820

The Center for Psychological Services is dedicated to providing high-quality, affordable mental health care. Part of the Gordon F. Derner School of Psychology, the center offers students, faculty, staff and the surrounding community a range of specialized treatment programs for children, adolescents and adults. Professional and confidential services are provided at no fee to members of the Adelphi community by therapists studying for a doctorate in clinical psychology.

PUBLIC SAFETY AND TRANSPORTATION
Levermore Hall, Suite 113
safety.adelphi.edu | Garden City Campus during normal business hours: 516.877.3500
Emergencies: ext. 3511, or dial 5 from any campus telephone
Manhattan Center: 212.965.8340, or dial 1 from any campus telephone
Suffolk County location: 516.237.8605
Hudson Valley Center: 845.471.3348

About the Department
The Adelphi University Department of Public Safety and Transportation, located in Levermore Hall, Suite 113, provides public safety services 24 hours a day, seven days a week, 365 days a year. The department is led by an executive director and staffed with associate directors, managers, supervisors and officers, many of whom possess prior law enforcement experience. The department provides a variety of services, including patrol, crime prevention, transportation and parking. Public safety officers provide vehicle, bicycle and foot patrols of the entire campus, including parking lots, buildings and residence halls; protect life and property; in concert with Health Services, ensure that those sick or injured receive prompt medical treatment; respond to and investigate reports of crime; enforce traffic regulations and fire safety and conduct crime prevention programs and seminars. Jurisdiction is limited to the interior and the sidewalk perimeter of the Garden City campus and Parking Field 9 (Garden City pool), a noncampus location. Each of the off-campus centers provides security only for the interior space that is leased by the University.

The Department of Public Safety and Transportation maintains a close working relationship with the Garden City, Hempstead, Nassau County, Suffolk County, Poughkeepsie and New York City police departments, all of which provide police services, including criminal investigation and emergency services. Although Adelphi public safety officers are not peace officers and therefore do not have authority to make arrests as such, they do provide crime scene services pending the response of the law enforcement agency concerned. Officers have the authority to issue parking and moving violation summonses on campus and have the authority to request identification of persons on campus. The University maintains a Memorandum of Understanding with the Garden City Police Department, which has geographical jurisdiction to investigate alleged criminal offenses that occur on the main campus in Garden City. The police department and the University’s Department of Public Safety and Transportation communicate on an almost daily basis, discussing types of incidents occurring on or in proximity of the campus.

Furthermore, the department has a close working relationship with members of the New York City Police Department’s first precinct, covering the Manhattan Center; the Suffolk County Police Department, covering the Hauppauge Center; and the Poughkeepsie Police Department, covering the Hudson Valley Center. Each department is contacted annually or as needed to ascertain whether any Clery crimes (Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act) occurred that impact reportable crimes. In addition, the Department of Public Safety and Transportation maintains close relationships with other local, state and federal law enforcement authorities.
Campus Security and Fire Safety Report: Adelphi University’s Annual Security and Fire Safety Report includes statistics for the previous three calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Adelphi University; and on public property within, or immediately adjacent to and accessible from, campus. More detailed information can be found at safety.adelphi.edu.

Alert Hotlines
Call the University Alert Hotlines for vital campus alerts, emergency information and announcements regarding inclement weather, delays, closings or power outages:

- Garden City Campus: 516.877.6870
- Manhattan Center: 516.877.6872
- Hauppauge Center: 516.877.6871
- Hudson Valley Center: 845.471.3348

Safety alert beacons have been placed around the campus, providing timely alarms and information on emergencies. For more information, go to safety.adelphi.edu/resources/emergency-notification.

Mass Notification System
We encourage Adelphi students, faculty and staff to sign up for the University Mass Notification System on eCampus to receive instant alerts and closing information. Visit it.adelphi.edu/catalog/emergency.

Emergency Closings
When local weather conditions are severe, University closings or delayed openings will be announced on the following media:

<table>
<thead>
<tr>
<th>AM</th>
<th>FM</th>
<th>Television</th>
<th>Social Media</th>
</tr>
</thead>
<tbody>
<tr>
<td>660 WFAN</td>
<td>92.1 WLNG</td>
<td>CBS-TV</td>
<td>Facebook</td>
</tr>
<tr>
<td>880 WCBS</td>
<td>94.3 THE SHARK</td>
<td>News 12</td>
<td>Instagram</td>
</tr>
<tr>
<td>1010 WINS</td>
<td>97.5 WALK*</td>
<td></td>
<td>Twitter</td>
</tr>
<tr>
<td>1055 WLNY</td>
<td>98.3 K-98.3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1100 WHLI</td>
<td>102.3 WBAB</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1370 WALK</td>
<td>103.1 MAX</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>106.1 WBLI</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*This station also publishes closings on its website.

Adelphi will also use the University emergency notification system to immediately broadcast urgent messages and deliver instructions to the campus community. You can change or update your registered devices through the University Mass Notification system on eCampus.

Parking and Registration
1. **Parking is by permit only.** Permits expire on September 30 of each year.
2. Students, faculty and staff are required to register annually.
3. All motor vehicles utilizing University parking facilities must:
   - Be registered with the University.
   - Display a current state registration and inspection.
   - Display a current University parking permit on the left side of rear bumper.
4. Commercial vehicles are not permitted to park on campus, with the exception of vendors servicing the University and vehicles owned by the University.
5. The University assumes no responsibility for loss or damage to vehicles parked on its property.
6. Students, faculty and staff are permitted to register a maximum of two vehicles only.
7. Permits are issued to a particular license plate and are not transferable.
Registering Your Vehicle

- You must bring the following items/documents to the Department of Public Safety and Transportation to obtain a parking decal or temporary permit:
  - Current Adelphi University ID
  - Valid driver’s license
  - Valid vehicle registration showing plate number and description of vehicle
  - Bursar’s receipt or other proof that you are a registered student or employee
- Parking decals must be affixed to the rear bumper, driver’s side.
- Temporary permits must be displayed on the dashboard (driver’s side).
- Special permits and day passes must be displayed on the dashboard (driver’s side).
- One-day visitor permits can be obtained at the Public Safety Command Center.
- Permits/decals expire annually on September 30.

Accessible Parking Permits

Students, faculty and staff who have a government-issued accessible pass and require campus parking must obtain a University-accessible parking decal for parking in designated accessible areas. Accessible decals will be distributed only if the government-issued pass is valid for the Adelphi community member.

Visitors who require accessible parking can obtain a one-day visitor pass to park in accessible areas as long as a government-issued permit is visible.

Adelphi accessible passes may be obtained by:

Permanent Accessible Parking Permits

All permanent accessible parking permits (students, staff and faculty) are issued through Adelphi’s Department of Public Safety and Transportation. Please come prepared with the following information to receive your Adelphi-issued accessible parking decal sticker:

- Your municipal placard (government-issued accessible parking pass)
- Your driver’s license
- Your vehicle registration (Up to two vehicles may be registered.)

Temporary Accessible Parking Permits

Students—Temporary Permit: All students requiring a temporary accessible parking permit must complete an Accessible Parking Application and your doctor must complete and sign the medical verification form to have access to designated parking spaces on campus. Please submit the completed application to the Student Access Office.

Employee—Temporary Permit: Faculty, administrators and staff requiring a temporary parking permit must complete the Employee Accessible Parking Application and your doctor must complete and sign the medical verification section. Please submit the completed application to Health Services.

Vehicles without the proper accessible permits or one-day visitor passes that park in accessible areas will be summoned and may be towed at the owner’s expense.

Note:

- All Adelphi accessible parking permits will expire September 30 every year.
- If you change vehicles or license plates, you must come to the Department of Public Safety and Transportation for a new decal.
- You will be required to update the Department of Public Safety and Transportation upon the renewal of your government-issued accessible parking permit.
Parking and Traffic Regulations
Parking regulations apply to all students, faculty, visitors and vendors, and their vehicles when using campus parking facilities.

1. Parking is permitted in designated areas only.
2. Parking is prohibited in fire lanes. The following University roadways are fire lanes:
   - Service road between Levermore Hall and Blodgett Hall
   - Road alongside the Ruth S. Harley University Center
   - Service road between Alumnae Hall and Post Hall
   - Roadway between Earle Hall and the Science Building
   - Roadway in front of Chapman, Linen and Eddy residence halls
   - Roadway on east side of Woodruff Hall
   - Roadway between the Center for Recreation and Sports and the Performing Arts Center
   - Roadway on south curbside of Parking Field 1 (Nexus Building)
3. Parking is prohibited within 15 feet of fire hydrants.
4. Double parking is not permitted.
5. SPEED LIMIT is 10 mph campuswide.
6. Speeding and reckless driving are prohibited.
7. Parking is prohibited on all grass areas.
8. All violations of the New York State Vehicle and Traffic Law will be enforced on campus by Adelphi University Department of Public Safety and Transportation personnel.
9. Striped unloading area adjacent to accessible parking space.

Parking Off Campus
Most streets adjacent to the campus have restricted parking, and the University discourages parking on those streets. Students who park off campus are cautioned to respect the privacy of the University’s neighbors. Students should not litter. For tips for parking when space is limited, visit safety.adelphi.edu/parking/regulations.

Parking/Traffic Summons Appeals Process
All appeals must be made in writing and submitted in person or by mail to:
Department of Public Safety and Transportation, Vehicle Permit Office
Levermore Hall, Suite 113
Adelphi University
One South Avenue
Garden City, NY 11530-0701

- Failure to appeal within seven days of the date of the summons will result in an automatic determination of guilt.
- Failure to remit payment of all traffic fines may subject you to disciplinary action (students and employees) and may cause your parking permit decal to be revoked. Additionally, you may be unable to register for classes, have transcripts sent or receive your diploma.
- Students, faculty or staff who have more than three unpaid traffic summonses may have their vehicle immobilized (booted) with a $100 fee.

Shuttle Services
Need a lift? The Panther Express has you covered. Adelphi University’s Panther Express service provides shuttle transportation to local train stations, bus stations and shopping destinations.
Shuttle schedules may change if public transportation schedules change. Pick up a printed schedule at the Department of Public Safety and Transportation in Levermore Hall, Suite 113, or visit safety.adelphi.edu/transportation/shuttle.

An alternative to public transportation and shuttle service right here on campus!
Want a car when you need it? Register for the Adelphi Enterprise CarShare program. (See page 22.) Allow two weeks for your annual registration, then reserve a car right here on the Garden City campus.

Adelphi University Identification Cards
University identification cards (ID cards) are required and are issued to all faculty, staff and students. ID cards are necessary to access all residence halls or academic and administrative buildings, use of the library, entry to sports and special events, and all University facilities. ID cards expire upon leaving the employment of the University or upon a student’s graduation or leaving the University. Alumni ID cards are issued upon request after confirmation of alumni status. For more information, visit safety.adelphi.edu/id-cards.

For your convenience, you are now able to obtain an electronic version of the Adelphi identification card on your smartphone using the AU2GO mobile app. The physical ID card distributed by the Department of Public Safety and Transportation remains the only official identification for access control to buildings, parking facilities, venues and when requested by an official of the University.

Obtain a Physical ID Card
Visit the Department of Public Safety and Transportation in Levermore Hall, Suite 113, or call us at 516.877.3500.

Current students should bring proof of payment, confirmation of classes and/or other evidence that you are currently registered at the University.

Alumni should provide a photo ID and student number (if known) for status confirmation.

There is a $15 replacement fee for lost or damaged ID cards.

Note: The recent addition of an electronic ID card on AU2GO accessed through your cellphone is not meant to replace the physical ID card, which must be carried at all times while on the Garden City campus or Adelphi’s other campuses.

STUDENT CONDUCT AND COMMUNITY STANDARDS
Levermore Hall, Room 014
conduct.adelphi.edu | Campus ext. 3612
Email: studentconduct@adelphi.edu
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.

All members of the Adelphi community are expected to maintain the highest standards of personal and academic integrity and are also asked to consider seriously their responsibility for shaping prevailing community standards. The Office of Student Conduct and Community Standards responds to potential allegations of violations of behavioral standards and University regulations, while respecting and protecting the rights and privileges of Adelphi students as described in the University’s Code of Conduct.

The educational foundation upon which the conduct process is based is intended to promote responsible behavior by holding all students accountable for their actions and their impact on the campus community. Responses to misconduct are intended to be educational, providing students with vehicles for growth and development and, whenever possible, promoting responsible membership in the University community.
TITLE IX OFFICE, OFFICE OF HUMAN RESOURCES

Levermore Hall, Room 207
Email: titleix@adelphi.edu
Phone number: 516.877.4819
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.

The Title IX coordinator is on call evenings and weekends and can be reached through the Department of Public Safety and Transportation at 516.877.3511.

The Title IX office handles cases involving sexual harassment, sexual misconduct, dating violence, domestic violence and stalking, as well as discrimination and harassment based upon an individual’s protected class. No form of discrimination or harassment is tolerated on the campus. The University has established policies and procedures to ensure the well-being of all members of the campus community. Visit hr.adelphi.edu/title-ix/university-policy to see the full University Anti-Discrimination, Harassment (including Sexual Misconduct, Dating Violence, Domestic Violence, Stalking) and Retaliation Policy.

Student Bill of Rights

For sexual assault, dating violence, domestic violence and stalking, all students have the right to:

1. Make a report to local law enforcement and/or the state police;
2. Have disclosures of domestic violence, dating violence, stalking and sexual assault treated seriously;
3. Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/or criminal justice process free from pressure from the University;
4. Participate in a process that is fair, impartial and provides adequate notice and meaningful opportunity to be heard;
5. Be treated with dignity and receive from the University courteous, fair and respectful healthcare and counseling services where available;
6. Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations;
7. Describe the incident to as few University representatives as practicable and not be required to unnecessarily repeat a description of the incident;
8. Be protected from retaliation by the University, any student, the accused and/or the respondent, and/or their friends, family and acquaintances within the jurisdiction of the University;
9. Have access to at least one level of appeal of a determination;
10. Be accompanied by an adviser of choice, who may assist and advise a reporting individual, accused or respondent throughout the judicial or conduct process, including during all meetings and hearings related to such process;
11. Exercise civil rights and the practice of religion without interference by the investigative, criminal justice, or judicial or conduct process of the University.
COMMUNITY SERVICES

GARDEN CITY VICINITY

For amenities and resources near the Garden City campus, go to visit.adelphi.edu. The listings have been selected because of their proximity to campus. No endorsement by Adelphi University of any of these services is intended or implied.

LONG ISLAND RAIL ROAD

mta.info/lirr
LIRR phone: 511

Easy access to the Long Island Rail Road (LIRR) is available from the Garden City campus. Travel time to Manhattan is about 45 minutes.

The Nassau Boulevard station on the Hempstead Branch is the closest station to Adelphi. Students traveling from any part of New York City (Pennsylvania Station in Manhattan, Jamaica Station in Queens or Atlantic Terminal in Brooklyn) should take the Hempstead Branch to the Nassau Boulevard station. The campus is a short walk east on South Avenue, or take the free Panther Express shuttle service to campus that operates frequently on weekdays and weekends.

Students traveling from east and north of Garden City should take the LIRR to the Mineola station. Adelphi provides free Panther Express shuttle service from Mineola to the campus frequently on weekdays and weekends. Adelphi’s shuttle service schedules and LIRR schedules are available in the Department of Public Safety and Transportation (Levermore Hall, Suite 113), the Post Hall bus shelter, and the Harvey Hall-Alumnae Hall vestibule.
Notes:
Notes:
SAFETY FIRST

Colleges and universities are required under federal law to publish and make available an annual campus security report, which includes, among other information, statistics on campus crime. The crime statistics for all colleges and universities required to comply with this law are available from the United States Department of Education.

Adelphi University’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Adelphi University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, emergency response plan, timely warnings, fire statistics, missing students and other matters. The advisory committee on campus safety will provide upon request all campus crime statistics as reported to the United States Department of Education.

You may obtain a copy of this report by contacting the Department of Public Safety and Transportation, Levermore Hall, Suite 113, 516.877.3500, or by accessing administration.adelphi.edu/publicsafety.

The United States Department of Education’s website for campus crime statistics is ope.ed.gov/campussafety.

As a reminder, the back of any Adelphi University ID card provides you with weather advisory and alert numbers to obtain information on any possible delayed openings or school closings. To register for the University Mass Notification System, log on to eCampus (ecampus.adelphi.edu) and click on University Mass Notification System.

ACCREDITATION

Adelphi University, an independent, comprehensive institution, is chartered by the University of the State of New York and is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104-2680, 267.284.5000; the New York State Education Department, 89 Washington Avenue, Albany, NY 12234, 518.474.3852; the Commission on Collegiate Nursing Education, One Dupont Circle NW, Suite 530, Washington, D.C. 20036, 202.887.6791; the Council on Academic Accreditation in Audiology and Speech-Language-Pathology, American Speech-Language-Hearing Association, 2200 Research Boulevard, Rockville, MD 20850-3289, 800.638.8255; the Council on Social Work Education, 1701 Duke Street, Suite 200, Alexandria, VA 22314, 703.683.8080; the Council for the Accreditation of Educator Preparation (CAEP), 1140 19th Street NW, Suite 400, Washington, D.C. 20036, 202.223.0077; and AACSB International-The Association to Advance Collegiate Schools of Business, 777 South Harbor Island Boulevard, Suite 750, Tampa, FL 33602-5730, 813.769.6500.

EQUAL OPPORTUNITY AND NOTICE OF NONDISCRIMINATION

Adelphi University is committed to extending equal opportunity in employment and educational programs and activities to all qualified individuals and does not discriminate on the basis of race, religion, age, color, creed, sex, marital status, sexual orientation, ethnicity, national origin, disability, genetic predisposition or carrier status, veteran status, status as a disabled or Vietnam-era veteran, gender expression, or any other basis protected by applicable local, state or federal laws. Adelphi University does not discriminate on the basis of sex or gender in any education program or activity it operates as required by Title IX. All questions regarding Title IX should be referred to Title IX Coordinator and Director of Equity and Compliance Renaire Frierson, Room 203, Levermore Hall, 516.877.4819, titleix@adelphi.edu. The discrimination coordinator for student concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Rosemary Garabedian, Director of the Student Access Office, Post Hall, 516.877.3806, sao@adelphi.edu; the discrimination coordinator for employee concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Jane Fisher, Director of Employment, Employee and Labor Relations, Room 203, Levermore Hall, 516.877.3222; the coordinator of Title VII and the affirmative action officer is Cindy Donnelly, Chief Human Resources Officer, Room 203, Levermore Hall, 516.877.3268.