

EQUAL OPPORTUNITY

Adelphi University is committed to extending equal opportunity in employment and educational programs and activities to all qualified individuals and does not discriminate on the basis of race, religion, age, color, creed, sex, marital status, sexual orientation, ethnicity, national origin, disability, genetic predisposition or carrier status, veteran status, status as a disabled or Vietnam-era veteran, gender identity, or any other basis protected by applicable local, state or federal laws.

Adelphi University does not discriminate on the basis of sex in any education program or activity they operate as required by Title IX. All questions regarding Title IX should be referred to Title IX Coordinator and Director of Equity and Compliance Rhonnie Jaus, Room 203, Levermore Hall, **516.877.4819**, titleix@adelphi.edu.

The discrimination coordinator for student concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Rosemary Garabedian, director of the Student Access Office, Room 310, Ruth S. Harley University Center, **516.877.3806**; the discrimination coordinator for employee concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Jane Fisher, Director of Employment, Employee and Labor Relations, Room 203, Levermore Hall, **516.877.3222**; the coordinator of Title VII and the affirmative action officer is Lisa S. Araujo, Associate Vice President for Human Resources and Labor Relations, Room 203, Levermore Hall, **516.877.3230**.

Student Access Office

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Garden City, NY 11530

Phone: **516.877.3806**

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For more information about Adelphi's Student Access Office, visit adelphi.edu/sao.

Student Access Office



6/16/14/22

INTRODUCTION

The Student Access Office (SAO)* assists students with disabilities in accessing the variety of resources available at Adelphi University. The office ensures that students with disabilities have equal access to all aspects of University life.

SAO provides cost-free assistance to Adelphi students with documented disabilities, including, but not limited to, neurodevelopmental, sensory, mental health and physical. Support services ensure equal access to Adelphi's educational programs through assistance, advocacy and reasonable accommodations.

In addition, SAO fosters independence and self-advocacy, and serves as a liaison and resource to members of the Adelphi community regarding disability issues. The office is instrumental in identifying access issues and barrier removal in both our physical and academic environments. SAO also fosters a greater awareness and appreciation of issues of concern to students with disabilities.

HOW TO RECEIVE ACCOMMODATIONS

Adelphi students seeking reasonable accommodations must complete a Petition for Reasonable Accommodations and Academic Adjustments form and a Consent for Release of Information form. In addition, they must also submit recent, valid documentation of the disability, provided by a qualified medical or other licensed professional. The initial request forms are available at the Student Access Office and online at adelphi.edu/sao.

*Formerly known as the Office of Disability Support Services (DSS)

Once the completed forms are received, the coordinator of the Student Access Office reviews the documentation and consults with others on and/or off campus, as necessary. If the request is granted, the student is notified by letter and issued an accommodation card identifying the type(s) of accommodation the University will provide. The student will present the accommodation card when requesting such accommodations.

All requests for reasonable accommodations and supporting documentation provided to the Student Access Office are confidential.

AVAILABLE SERVICES

The Student Access Office is committed to designing individual, specific, reasonable accommodations according to documented need. At the same time, SAO preserves Adelphi's high standard of academic expectations and performance.

Presently, the accommodations provided include, but are not limited to, extended test time, reduced-distraction testing environment, note-taking services, alternative print format, sign language interpreters for students who are d/Deaf/HOH, and accessible shuttle van transportation.

The Assistive Technology Labs, located in SAO and Swirbul Library, provide assistive technology for students with disabilities. In addition, arrangements for accessible residence hall facilities, accessible classrooms and accessible parking permits are made through the office.

DISABILITY RIGHTS

Section 504 of the federal Rehabilitation Act of 1973 provides that no "otherwise qualified" individual with a disability shall, solely by reason of his or her disability, be "excluded from, denied the benefits of, or subjected to discrimination under any program or activity that received Federal financial assistance." Similarly, Title II of the Americans with Disabilities Act of 1990 ensures equal programmatic and curricular access to students with disabilities at colleges and universities.

The Student Access Office is a vital campus resource that provides assistance to and advocacy for individual students, as well as outreach and education for the campus community. The office is dedicated to providing quality services, support and equal access to persons with disabilities.